

# **Agenda**

## **Sacramento Suburban Water District Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, March 16, 2015  
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **Call to Order**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the February 23, 2015 Regular Board Meeting  
*Recommendation: Approve subject minutes.*

2. Resolution No. 15-02 Concurring in Nomination to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority (“ACWA/JPIA”)  
*Recommendation: Consider concurring in the nomination of Paul E. Dorey to the ACWA/JPIA Executive Committee.*
3. New Debt Obligation Continuing Disclosure Policy (PL - Fin 013)  
*Recommendation: Adopt subject policy.*
4. Electronic Mail Management and Retention Policy (PL - IT 003)  
*Recommendation: Adopt subject policy.*

### **Items for Discussion and Action**

5. Groundwater Update  
*Receive presentation by Rob Swartz of Sacramento Groundwater Authority on recent trends in groundwater elevations and Hexavalent Chromium.*
6. Disposal of Surplus District Property at El Sutton/Fulton Well #11  
*Consider surplusing the subject property.*
7. Surplusing of District Vehicle – Truck No. 33  
*Consider surplusing the subject vehicle.*
8. Facility Development Charges  
*Consider adopting the proposed 2015-2016 FDCs and amending Regulation No. 7, Part H.5., Facility Development Charge.*
9. Resolution No. 15-03 Authorizing the Extension of a Letter of Credit in Connection with Its Outstanding 2009a Certificates of Participation, and Approving the Execution and Delivery of Certain Documents in Connection Therewith and Certain Other Matters  
*Consider adopting subject resolution and approving letter of credit extension terms and authorize Board President or General Manager to execute legal documents.*
10. California Special Districts Association Call for Nominations – Board of Directors, Sierra Network, Seat C  
*Consider nominating Director Gayle for the CSDA Board of Directors, Seat C.*

### **Information Items**

11. District Activity Reports
  - a. Water Operations and Exception Report

- b. Customer Service Report
  - c. Water Conservation and Regional Water Efficiency Program Report
  - d. Community Outreach Report
12. Engineering Report
- a. Major Capital Improvement Projects
  - b. County and City Projects/Coordination
  - c. McClellan Business Park
  - d. Developer Projects
  - e. Other
13. Financial Report
- a. DRAFT – Financial Statements – February 2015
  - b. Investments Outstanding and Activity – February 2015
  - c. Cash Expenditures – February 2015
  - d. Credit Card Expenditures – February 2015
  - e. Directors Compensation and Expense Accounting – Through February 2015
  - f. Market Report Yields – February 2010 through February 2015
  - g. DRAFT – District Reserve Balances – February 2015
  - h. DRAFT – Information Required by Bond Agreement
14. District Credit Rating
15. Upcoming Policy Review – Strategic Plan (PL - BOD 001)
16. Upcoming Policy Review – Improvement Standards and Technical Specifications (PL - Eng 001)

17. California Special Districts Association Call for Nominations - Board of Directors, Seat A
18. State Water Resources Control Board Emergency Drought Regulations
19. San Juan Unified School District Partnership
20. Antelope Pump Back Operation and Maintenance Agreement Update
21. Statewide National Pollutant Discharge Elimination System (NPDES) Permit for Drinking Water Systems
22. CEQA Exemption for Loehmann's Plaza Waterline Upgrade Project
23. Status of Phase 2A Reorganization Study
24. Report Back Items
25. Legislative and Regulatory Update

**Committee Reports**

26. a. Facilities and Operations Committee (Director Wichert)  
No report.
- b. Finance and Audit Committee (Director Locke)  
No report.
- c. Government Affairs Committee (Director Wichert)  
No report.
- d. 2x2 Water Management Ad Hoc Committee (Director Schild)  
See separate agenda item – Status of Phase 2A Reorganization Study.
- e. Ad Hoc Water Banking and Transfer Committee (Director Locke)  
No report.
- f. Ad Hoc Water Rights Review Committee (Director Schild)  
Notes from March 4, 2015 meeting.

**Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

27. a. Regional Water Authority (Director Thomas)  
Agenda from March 12, 2015 meeting.

Regional Water Authority Executive Committee (General Manager Roscoe)  
Agenda from February 25, 2015 meeting.

- b. Sacramento Groundwater Authority (Director Schild)  
No report.
- c. Water Forum Successor Effort (General Manager Roscoe)  
Agenda from March 11, 2015 Water Caucus meeting and March 12, 2015 Water Forum Successor Effort Plenary meeting.
- d. San Juan Water District Executive Committee (Assistant General Manager York)  
No report.
- e. Other Reports

**Miscellaneous Correspondence and General Information**

- 28. Correspondence received by the District
- 29. General Information

**Director’s Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

**Closed Session (Closed Session Items are not opened to the public)**

- 30. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957.

**Adjournment**

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**Upcoming Meetings**

Thursday, March 26, 2015 at 6:00 p.m., 2x2 Water Management Ad Hoc Committee Meeting

Monday, March 30, 2015 at 9:00 a.m., Finance and Audit Committee Meeting

Monday, March 30, 2015 at 6:00 p.m., Facilities and Operations Committee Meeting

Monday, April 20, 2015 at 6:30 p.m., Regular Board Meeting

SSWD Regular Board Meeting Agenda

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I certify that the foregoing agenda for the March 16, 2015 meeting of the Sacramento Suburban Water District Board of Directors was posted by March 12, 2015 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Robert S. Roscoe  
General Manager/Secretary  
Sacramento Suburban Water District