

# **Agenda**

## **Sacramento Suburban Water District**

### **Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, November 16, 2015  
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

#### **Call to Order**

#### **Roll Call**

#### **Announcements**

#### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

#### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the October 19, 2015 Regular Board Meeting  
*Recommendation: Approve subject minutes.*

2. Employee Performance Evaluation, Merit and COLA Policy (PL – HR 003)  
*Recommendation: Adopt subject policy.*
3. Resolution No. 15-25 Accepting Grant of Easement and Right of Way and Grant of Access Easement for Howe Avenue Park  
*Recommendation: Adopt subject resolution.*
4. 2015 Audit Engagement Letter and Contract  
*Recommendation: Approve the audit engagement letter with Richardson & Company and authorize the Chair of the Finance and Audit Committee to execute a contract.*

#### **Items for Discussion and Action**

5. 2016 Budget and 2017 Forecast – Third Draft  
*Receive third draft budget, approve or direct staff as appropriate.*
6. Reserve Policy (PL – Fin 004)  
*Receive written report, approve or direct staff as appropriate.*
7. New Accounting Pronouncement – Accounting and Financial Reporting for Pensions  
*Receive written report and direct staff as appropriate.*
8. Association of California Agencies (ACWA) Officer Elections and Changes to the Bylaws  
*Consider supporting Kathleen Tiegs for ACWA President and Brent Hasty for ACWA Vice President, and support the recommended changes to ACWA Bylaws.*
9. Project Agreements with RWA for Grant Management Services for 2015 Prop 84 Sacramento Regional Water Efficiency Drought Measures Project  
*Receive written report and direct staff as appropriate.*
10. Setting the Dates for January and February 2015 Regular Board Meetings  
*Recommendation: Schedule the January and February 2015 Regular Board meetings to the fourth Monday of those months.*
11. Discussion on District Legal Services  
*Receive written report and direct staff as appropriate.*

#### **Information Items**

12. Water Conservation and Regional Water Efficiency Program Report
  - a. Drought Report

- b. Summary of Activities to Date
  - c. Water Conservation Program and Results
  - d. Upcoming Events
13. District Activity Reports
- a. Water Operations and Exceptions Report
  - b. Customer Service Report
  - c. Community Outreach Report
14. Engineering Report
- a. Major Capital Improvement Projects
  - b. County and City Projects/Coordination
  - c. McClellan Business Park
  - d. Groundwater Quality Projects
  - e. Developer Projects
  - f. Other
15. Financial Report
- a. Financial Statements – October 2015
  - b. Investments Outstanding and Activity – October 2015
  - c. Cash Expenditures – October 2015
  - d. Credit Card Expenditures – October 2015
  - e. Directors Compensation and Expense Accounting – Through October 2015
  - f. Market Report Yields – January 2010 through September 2015
  - g. District Reserve Balances – October 2015

- h. Information Required by Bond Agreement
- 16. General Manager's Report
  - a. LED Efficiency
  - b. Notice of Upcoming Election of Offices and Committee Appointments
  - c. Long Term Warren Act Contract
- 17. Legislative and Regulatory Update
- 18. 2015 Budget Reallocations
- 19. Well Efficiency Testing Annual Report
- 20. CEQA Exemptions for 2016 Water Facility Projects
- 21. Biannual Groundwater Elevations Report
- 22. California WaterFix Environmental Document
- 23. Upcoming Policy Review
  - a. Records Inspection, Retention, and Disposal Policy (PL – Adm 002)
  - b. Workplace Dishonesty Policy (PL – Adm 006)
  - c. Training and Career Development Policy (PL – HR 004)
  - d. Employee Standards of Conduct and Discipline Policy (PL – HR 011)

**Committee Reports**

- 24. a. Facilities and Operations Committee (Director Thomas)  
Notes from the October 29, 2015 meeting.
- b. Finance and Audit Committee (Director Locke)  
Notes from the October 30, 2015 meeting.
- c. Government Affairs Committee (Director Wichert)  
No report.

- d. Ad Hoc Water Banking and Transfer Committee (Director Locke)  
No report.
- e. Ad Hoc Water Rights Review Committee (Director Schild)  
No report.

**Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

- 25. a. Regional Water Authority (Director Thomas)  
Agenda from the November 12, 2015 meeting.  
  
Regional Water Authority Executive Committee (General Manager Roscoe)  
Agenda from the October 28, 2015 meeting.
- b. Sacramento Groundwater Authority (Director Schild)  
No report.
- c. Water Forum Successor Effort (Assistant General Manager York)  
No report.  
  
Carryover Storage Working Group Meetings  
No report.  
  
Water Forum Dry Year Conference Meeting  
No report.  
  
Water Caucus Meeting  
No report.
- d. Other Reports

**Miscellaneous Correspondence and General Information**

- 26. Correspondence received by the District
- 27. General Information

**Director's Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

**Closed Session (Closed Session Items are not opened to the public)**

- 28. Conference with Legal Counsel – Existing Litigation, Government Code sections 54954.5(c) and 54956.9(d)(1). *In re Municipal Derivatives Antitrust Litigation, Master Docket No. 08-02516 VM-GWG, MDL 1950 (Sacramento Suburban Water District, et al.)* – Proposed Settlement Between District and National Westminster Bank and George K. Baum
  
- 29. Conference with real property negotiator involving the purchase of real property, Assessor’s Parcel Numbers 203-0270-001-0000 & 203-0270-001-0000. Robert Roscoe, District negotiator, will negotiate with Scott Thompson, agent for Polycomp Trust Co., fbo Mark Stout and Ruth Stout IRAs. Instructions to the negotiator may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)

**Adjournment**

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**Upcoming Meetings**

Thursday, December 10, 2015 at 4:00 p.m., Special Board Meeting  
Monday, December 21, 2015 at 6:30 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the November 16, 2015 meeting of the Sacramento Suburban Water District Board of Directors was posted by November 12, 2015 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Robert S. Roscoe  
General Manager/Secretary  
Sacramento Suburban Water District