

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, December 21, 2015
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Election of District Officers

1. Election of District Officers

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

2. Minutes of the November 16, 2015 Regular Board Meeting
Recommendation: Approve subject minutes.
3. Resolution No. 15-26 Honoring Richard M. Franz on His Retirement
Recommendation: Adopt subject resolution.
4. Records Inspection, Retention and Disposal Policy (PL – Adm 002)
Recommendation: Adopt subject policy.
5. Workplace Dishonesty Policy (PL – Adm 006)
Recommendation: Adopt subject policy.
6. Training and Career Development Policy (PL – HR 004)
Recommendation: Adopt subject policy.
7. Employee Standards of Conduct and Discipline Policy (PL – HR 011)
Recommendation: Adopt subject policy.
8. Agreement to Grant Easement to SMUD for Rutland Well Pumping Plant Project
Recommendation: Adopt subject agreement.
9. Resolution No. 15-27 Accepting Grant of Easement and Right of Way and Grant of Access Easement from Castle Hill Limited Partnership
Recommendation: Adopt subject resolution.
10. Resolution No. 15-28 Accepting Grant of Easement and Right of Way for 2912 Auburn Boulevard – Maita Auburn LLC
Recommendation: Adopt subject resolution.

Items for Discussion and Action

11. Committee and Liaison Appointments for 2016
The Board President will consider committee and liaison appointments for 2016.
12. January 2016 Scheduled Rate Increase
Receive written report and direct staff as appropriate.
13. General Manager's Out of State Travel Request – Capital to Capital
Consider approving out of state travel request.
14. County of Sacramento Memorandum of Understanding for Election Services
Receive written report and direct staff as appropriate.

15. Resolution No. 15-29 Regarding Acquisition of Antelope North Road Property
Recommendation: Adopt subject resolution.
16. Sacramento LAFCo Call for Recommendations for Membership on Special District Advisory Committee (SDAC)
Consider submitting a nomination for Sacramento Local Agency Formation Commission (LAFCo) Special District Advisory Committee.

Information Items

17. Water Conservation and Regional Water Efficiency Program Report
 - a. Drought Report
 - b. Summary of Activities During November 2015
 - c. Water Conservation Program and Results
 - d. Upcoming Events
18. District Activity Reports
 - a. Water Operations and Exceptions Report
 - b. Customer Service Report
 - c. Community Outreach Report
19. Engineering Report
 - a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination
 - c. McClellan Business Park
 - d. Groundwater Quality Projects
 - e. Developer Projects
 - f. Water System Master Plan Update and 2015 Urban Water Management Plan
 - g. Other

20. Financial Report
 - a. Financial Statements – November 2015
 - b. Investments Outstanding and Activity – November 2015
 - c. Cash Expenditures – November 2015
 - d. Credit Card Expenditures – November 2015
 - e. Directors Compensation and Expense Accounting – Through November 2015
 - f. Market Report Yields – January 2010 through November 2015
 - g. District Reserve Balances – November 2015
 - h. Information Required by Bond Agreement
21. Third Quarter 2015 Investment Portfolio Review
22. 2015 Budget Reallocations
23. General Manager's Report
 - a. Long Term Warren Act Update
 - b. Cal WaterFix
 - c. Northridge Area D Water Supply - 9,000 Acre Feet
 - d. Outstanding Checks
 - e. County of Sacramento Estimated Election Fees
 - f. Ad-Hoc Water Rights Review Committee Meeting
24. State Water Resources Control Board Urban Water Conservation Workshop
25. Legislative and Regulatory Update
26. Auburn Boulevard Water Main Leak Report
27. Succession Plan Update

28. ACWA/JPIA President's Special Recognition Award
29. Sacramento County Hazardous Materials Inspections
30. CEQA Exemption for District's Local Groundwater Assistance Grant Project (SSWD Groundwater Monitoring and Modeling Project)
31. Upcoming Policy Review
 - a. Rules for Proceedings of the Board of Directors Policy (PL – BOD 002)
 - b. Claims Processing Policy (PL – Adm 007)
 - c. Capital Asset Policy (PL – Fin 002)

Committee Reports

32. a. Facilities and Operations Committee (Director Wichert)
No report.
- b. Finance and Audit Committee (Director Locke)
No report.
- c. Government Affairs Committee (Director Wichert)
No report.
- d. Ad Hoc Water Banking and Transfer Committee (Director Locke)
No report.
- e. Ad Hoc Water Rights Review Committee (Director Schild)
Agenda from the December 10, 2015 meeting.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

33. a. Regional Water Authority (Director Thomas)
No report.

Regional Water Authority Executive Committee (General Manager Roscoe)
Agenda from the December 9, 2015 meeting.
- b. Sacramento Groundwater Authority (Director Schild)
Agenda from the December 10, 2015 meeting.

- c. Water Forum Successor Effort (Assistant General Manager York)
No report.

Carryover Storage Working Group Meetings
No report.

Water Forum Dry Year Conference Meeting
No report.

Water Caucus Meeting
No report.

- d. Other Reports

Miscellaneous Correspondence and General Information

- 34. Correspondence received by the District
- 35. General Information

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 36. Conference with Legal Counsel – Existing Litigation, Government Code sections 54954.5(c) and 54956.9(d)(1). In re Municipal Derivatives Antitrust Litigation, Master Docket No. 08-02516 VM-GWG, MDL 1950 (Sacramento Suburban Water District, et al.) – Proposed Settlements Between District and Societe Generale and Bayerische Landesbank Girozentrale, and adjustment to proposed settlements with National Westminster Bank and George K. Baum
- 37. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957
- 38. Public employee performance evaluation involving Legal Counsel under Government Code section 54954.5(e) and 54957

Adjournment

Upcoming Meetings

Monday, January 25, 2015 at 6:30 p.m., Regular Board Meeting

I certify that the foregoing agenda for the December 21, 2015 meeting of the Sacramento Suburban Water District Board of Directors was posted by December 17, 2015 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District