

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, January 25, 2016
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Revised Minutes of the November 16, 2015 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Minutes of the December 21, 2015 Regular Board Meeting
Recommendation: Approve subject minutes.
3. Claims Processing Policy (PL – Adm 007)
Recommendation: Adopt subject policy.
4. Capital Asset Policy (PL – FIN 002)
Recommendation: Adopt subject policy.

Items for Discussion and Action

5. Resolution No. 16-01 Honoring Richard M. Franz on His Retirement
Recommendation: Adopt subject resolution
6. Benefits Presentation from ACWA/JPIA
Presentation by Chief Executive Officer Andy Sells and Employee Benefits Manager Sandra Smith.
7. San Juan Water District Water Rights Review
Receive written staff report and direct staff as appropriate.
8. Legal Services Contract for District General Counsel
Receive written staff report and direct staff as appropriate.
9. Board Member Out of State Travel Request
Recommendation: Approve any Directors out of State travel.
10. Resolution No. 16-02 Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act
Recommendation: Adopt subject resolution
11. Execution of the Fifth Year of Existing Master Service Contracts for Main Replacement Projects
Receive written staff report and direct staff as appropriate.
12. Paving Partnership Agreement with County of Sacramento for 2015 Main Replacement Projects
Receive written staff report and direct staff as appropriate.
13. Rules for Proceedings of the Board of Directors (PL – BOD 002)
Review proposed changes and comments to existing policy and consider adopting the approved changes.

Information Items

14. Water Conservation and Regional Water Efficiency Program Report
 - a. Drought Report
 - b. Summary of Activities During December 2015
 - c. Water Conservation Program and Results
 - d. Upcoming Events
15. District Activity Reports
 - a. Water Operations and Exceptions Report
 - b. Customer Service Report
 - c. Community Outreach Report
16. Engineering Report
 - a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination
 - c. McClellan Business Park
 - d. Groundwater Quality Projects
 - e. Developer Projects
 - f. Water System Master Plan Update and 2015 Urban Water Management Plan
 - g. Other
17. Financial Report
 - a. Draft Financial Statements
 - b. Draft Investments Outstanding and Activity – December 2015
 - c. Draft Cash Expenditures – December 2015

- d. Draft Purchasing Card Expenditures – December 2015
 - e. Draft Directors Compensation and Expense Accounting – December 2015
 - f. Draft Market Report Yields – December 2010 through December 2015
 - g. Draft District Reserve Fund Balances – December 2015
 - h. Draft Information Required by Bond Agreement
18. 2015 Final CIP Budget Reallocations
 19. Financial Markets Quarterly Report
 20. Year-to-Date Interest Expense Quarterly Report
 21. Cal WaterFix Update
 22. General Manager’s Report
 - a. State of the Basin Update
 - b. McClellan Restoration Advisory Board (RAB) Meeting Update
 - c. Report on Website Review
 - d. Antelope North Road Property Purchase Update
 - e. ACWA Committee Appointments
 - f. Succession Planning
 - g. Regional Water Authority Board of Director Appointments
 23. Prop. 84 Grant and O&M Agreement with City of Sacramento for Enterprise Intertie Improvements
 24. Legislative and Regulatory Update
 25. Human Resources Quarterly Report
 26. CIP Projects Quarterly Report
 27. Environmental Compliance Annual Report

- 28. Long Term Warren Act Update
- 29. Preventive Maintenance Annual Report

Committee Reports

- 30. a. Facilities and Operations Committee (Director Locke)
Notes from January 8, 2016 meeting.
- b. Finance and Audit Committee (Director Thomas)
No report.
- c. Government Affairs Committee (Director Locke)
No report.
- d. Ad Hoc Water Banking and Transfer Committee (Director Wichert)
No report.
- e. Ad Hoc Water Rights Review Committee (Director Schild)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 31. a. Regional Water Authority (Director Thomas)
Agenda from the January 14, 2016 meeting.

Regional Water Authority Executive Committee (General Manager Roscoe)
No report.
- b. Sacramento Groundwater Authority (Director Schild)
No report.
- c. Water Forum Successor Effort (Assistant General Manager York)
Agenda from the January 14, 2016 meeting.

Carryover Storage Working Group Meetings
No report.

Water Forum Dry Year Conference Meeting
No report.

Water Caucus Meeting
Agenda from the January 13, 2016 meeting.

d. Other Reports

Miscellaneous Correspondence and General Information

- 32. Correspondence received by the District
- 33. General Information

Upcoming Events

- 2016 ACWA DC Conference
February 23-25, 2016
Washington, DC
- 2016 ACWA Legislative Symposium
March 9, 2016
Sacramento, CA
- 2016 Water Education Foundation – Executive Briefing
March 17, 2016
Sacramento, CA
- 2016 Cap To Cap – Metro Chamber
April 9-13, 2016
Washington DC

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

None.

Adjournment

Upcoming Meetings

Monday, February 22, 2016 at 6:30 p.m., Regular Board Meeting

I certify that the foregoing agenda for the January 25, 2016 meeting of the Sacramento Suburban Water District Board of Directors was posted by January 21, 2016 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District