

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, April 18, 2016
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the March 21, 2016 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Minutes of the April 1, 2016 Special Board Meeting
Recommendation: Approve subject minutes.
3. Resolution No. 16-07 Accepting Grant of Easement and Right of Way for 2200 Gramercy Drive
Recommendation: Adopt subject resolution.
4. Resolution No. 16-08 Accepting Grant of Easement and Right of Way for Trinity United Methodist Church at 2245 Highridge Drive
Recommendation: Adopt subject resolution.
5. Resolution No. 16-09 Accepting Grant of Easement and Right of Way for Mallard Creek Apartments at 2724 Elvyra Way
Recommendation: Adopt subject resolution.
6. Resolution No. 16-10 Calling for the November 8, 2016 District Election
Recommendation: Adopt subject resolution.
7. Strategic Plan (PL - BOD 001)
Recommendation: Adopt subject policy.
8. Disposing of Surplus District Real Property, Vehicles and Large Equipment and Other Personal Property Policy (PL - Adm 003)
Recommendation: Adopt subject policy.

Items for Discussion and Action

9. Resolution No. 16-11 to Request Recission of the Emergency Conservation Regulation
Receive written staff report and direct staff as appropriate.
10. Urban Water Management Plan – Request for Public Hearing on May 16, 2016
Receive written staff report and direct staff as appropriate.
11. Acquisition of Property at Bainbridge/Holmes Well (#59A) Site
Receive written staff report and direct staff as appropriate.
12. Status of the San Juan Water District Reorganization Discussion
Receive written staff report and direct staff as appropriate.
13. Drought Tolerant Garden – Fulton/El Camino Parks and Recreation District
Receive written staff report and direct staff as appropriate.

Information Items

14. Water Conservation and Regional Water Efficiency Program Report
 - a. Drought Report
 - b. Summary of Activities During March 2016
 - c. Water Conservation Program and Results
 - d. Upcoming Events
15. District Activity Reports
 - a. Water Operations and Exceptions Report
 - b. Customer Service Report
 - c. Community Outreach Report
16. Engineering Report
 - a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination
 - c. McClellan Business Park
 - d. Groundwater Quality Projects
 - e. Developer Projects
 - f. Planning Studies
 - g. Other
17. Financial Report
 - a. Draft Financial Statements – March 2016
 - b. Draft Investments Outstanding and Activity – March 2016
 - c. Draft Cash Expenditures – March 2016

- d. Draft Credit Card Expenditures – March 2016
 - e. Draft Directors Compensation and Expense Accounting – Through March 2016
 - f. Draft Market Report Yields – March 2010 through March 2016
 - g. Draft District Reserve Balances – March 2016
 - h. Information Required by Bond Agreement
18. Financial Markets Quarterly Report
 19. Year-to-Date Interest Expense Quarterly Report
 20. Human Resources Quarterly Report
 21. CIP Projects Quarterly Report
 22. 2015 Main Replacement Projects - Customer Comments
 23. Foundation for Cross-Connection Control and Hydraulic Research Laboratory Letter
 24. Increase in Rebate Amounts
 25. Board Packet Preparation Process
 26. California Urban Water Conservation Council Coverage Reports (BMPs)
 27. Charges for Non-Project Use of Excess Capacity in Bureau of Reclamation Facilities
 28. Legislative and Regulatory Update
 29. General Manager's Report
 - a. McClellan Restoration Advisory Board (RAB) Meeting Update
 - b. Continuous Flow Report
 - c. Well 32A Landscape Improvement Conceptual Plan
 - d. Employee Recruitment, Hiring and Promotion Policy (PL – HR 009)
 - e. Upcoming Customer Service Vacancy

- 30. Upcoming Policy Review
 - a. Information Technology/Disaster Recovery Policy (PL – IT 004)
 - b. Purchasing Card Policy (PL – Fin 006)
- 31. Upcoming Water Industry Events

Committee Reports

- 32. a. Facilities and Operations Committee (Director Locke)
Notes from the April 1, 2016 Meeting
- b. Finance and Audit Committee (Director Thomas)
No report.
- c. Government Affairs Committee (Director Locke)
No report.
- d. Ad Hoc Water Banking and Transfer Committee (Director Wichert)
Notes from the March 25, 2016 Meeting.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 33. a. Regional Water Authority (Director Thomas)
No report.

Regional Water Authority Executive Committee (General Manager Roscoe)
Agenda from the March 23, 2016 Meeting.
- b. Sacramento Groundwater Authority (Director Schild)
Agenda from the April 14, 2016 Meeting.
- c. Water Forum Successor Effort (General Manager Roscoe)
No report.

Carryover Storage Working Group Meetings
No report.

Water Forum Dry Year Conference Meeting
No report.

Water Caucus Meeting
No report.

d. Other Reports

Miscellaneous Correspondence and General Information

34. Correspondence received by the District

35. General Information

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

36. Conference with Board Negotiating Committee (Director Thomas) Involving the General Manager Under Government Code Sections 54954.5(f) and 54957.6.

Adjournment

Upcoming Meetings

Friday, April 29, 2016 at 3:00 p.m., Finance and Audit Committee Meeting

Monday, May 16, 2016 at 6:30 p.m., Regular Board Meeting

I certify that the foregoing agenda for the April 18, 2016 meeting of the Sacramento Suburban Water District Board of Directors was posted by April 14, 2016 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District