

Minutes

Sacramento Suburban Water District
Facilities and Operations Committee
Friday, January 8, 2016

Call to Order

Director Locke called the meeting to order at 1:31 p.m.

Roll Call

Directors Present: Craig Locke and Neil Schild.

Directors Absent: None.

Staff Present: General Manager Robert Roscoe, Assistant General Manager Dan York, Dan Bills, David Espinoza, Heather Hernandez-Fort, Dave Jones, John Valdes, James Arenz, Patrick Wilson.

Public Present: Melanie Holton, William Eubanks, Mark Rawlings.

Public Comment

None.

Consent Items

1. Minutes of the October 29, 2015 Facilities and Operations Committee Meeting

Director Locke inquired if the Committee is able to approve the minutes as the Committee members have changed.

General Manager Robert Roscoe (GM Roscoe) clarified that the Committee is able to approve the minutes.

Director Locke expressed the minutes seemed to accurately convey the substance of the meeting, as he happened to be in attendance.

The Committee approved the Minutes.

AYES:	Locke and Schild.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

Items for Discussion and Action

2. Water System Master Plan and 2015 Urban Water Management Plan Update

John Valdes (Mr. Valdes) introduced the staff report as well as the Project Manager from Brown and Caldwell, Melanie Holton (Ms. Holton).

Director Schild requested copies from previous power point presentations by Brown and Caldwell.

Director Locke inquired about the long term well management plan, asking if this is the singular document for maintaining the District's wells.

Director Schild inquired if the document will be in the Asset Management Plan.

Mr. Valdes advised that when complete, it will be included in the Master Plan.

Director Locke inquired if Brown and Caldwell were conducting independent observations and investigations of the District wells, or if they were basing their opinions on observations prepared by District staff.

Ms. Holton explained that they were using the scoring and ranking that was developed in the latest draft version of the Well Asset Management Plan.

Director Schild inquired if there were written reports and/or invoices on changes that were made to District wells.

Mr. Valdes explained that any well that has been rehabilitated, has either a completion report or a summary report. He further explained that more pump repairs usually have records and/or full reports, but that many older rehabilitation activities do not have complete records.

Director Schild stated that all wells that have been rehabilitated should have documentation.

Ms. Holton introduced the power point presentation. She gave an overview of what they have been working on in the Master Plan.

Discussion ensued regarding abandoning District wells.

Director Schild requested for Brown and Caldwell to separate the North Service Area (NSA) from the South Service Area (SSA) in the report.

Ms. Holton expressed that she can show the separation as well as provide more detailed information regarding each well on the maps for future presentations.

Director Locke recommended breaking them into a page for the NSA and a page for the SSA, and including a cost benefit analysis.

Director Locke inquired approximately how much is budgeted for well rehabilitation.

Mr. Valdes answered roughly \$1 million dollars.

Director Schild requested more data and information for the next presentation. GM Roscoe inquired if there were any policy issues that were not covered that the Committee would like included.

Director Schild stated that he would like to see reports on District wells and pipelines.

GM Roscoe clarified that the data that Director Schild was requesting was already in the District's Asset Management Plans.

Director Locke stated that the measurement used to determine what point an asset becomes a liability is a policy issue that he would like to examine.

William Eubanks (Mr. Eubanks) commented. Discussion ensued regarding wellhead treatment processes for different contaminants.

3. Execution of the Fifth Year of Existing Master Service Contracts for Main Replacement Projects

Dave Jones (Mr. Jones) presented the staff report.

Discussion ensued regarding the scheduling of labor rates.

GM Roscoe stated that staff will clarify to the full Board that the labor rates change in July, which would be mid-contract.

Director Locke wanted to clarify that the District is released from liability on pavement projects assumed by the County. Mr. Jones concurred.

The Committee recommended taking this item to the full Board with a recommendation of approval.

4. Prop. 84 Grant and O&M Agreement with City of Sacramento for Enterprise Intertie Improvements

Mr. Valdes presented the staff report.

Director Locke inquired about the price per acre foot from the City of Sacramento.

Director Schild expressed that he did not support this agreement as he believed this is taking groundwater from the Districts ratepayers, noting that if there were ever water treatment issues, the ratepayers would have to pay for that treatment.

He expressed that he disagreed with taking groundwater out for anything other than the District's ratepayers.

Director Locke stated that he supports the agreement.

GM Roscoe stated that the item will be presented to the Board without the Committee recommendation.

Director Locke clarified why he supported the item.

Director Locke requested clarification on how recommendations from the Committee were presented to the full Board. He suggested that there were three ways that staff could present Committee items to the Board; 1. With a Committee recommendation to support an item, 2. With no Committee recommendation or 3. With a Committee recommendation to not support an item.

GM Roscoe concurred.

Assistant General Manager Dan York (AGM York) clarified that this agreement was previously presented to the full Board and approved; however, Director Wichert requested for this item to come back to the F&O as information.

He noted that this item will be presented to the full Board as information.

5. Paving Partnership Agreement with County of Sacramento for 2015 Main Replacement Projects

Mr. Jones presented the staff report.

Director Schild inquired why this partnership is limited to a year.

Mr. Jones explained that the County of Sacramento is only able to approve agreements up to a year at a time.

Discussion ensued regarding the County of Sacramento's process of approving these type of agreements.

Director Schild requested staff pursue further lengths of time with these agreements with the County of Sacramento.

Mr. Jones stated that he will check with the County of Sacramento to see if they would consider multiple-year agreements.

The Committee recommended taking this item to the full Board with a recommendation of approval.

6. Labor and Equipment Cost Accounting

AGM York presented the staff report.

Director Schild inquired if materials such as phone, computers, etc. are included in the cost accounting.

AGM York expressed his understanding that they are and that the process is automated.

Adjournment

Chair Locke adjourned the meeting at 2:50 p.m.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District