

Agenda

Sacramento Suburban Water District

Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, November 21, 2016
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

The regular meeting start time may be delayed if the special meeting is not concluded by 6:30 p.m. and that the regular meeting will begin immediately after the special meeting concludes.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the October 17, 2016 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Setting the Dates for January and February 2017 Regular Board Meetings
Recommendations: Schedule the January and February 2017 regular Board meeting to the fourth Monday of those months.
3. Resolution No. 16-25 in Recognition of Robert A. Churchill
Recommendation: Adopt subject resolution.
4. Debt Management Policy (PL – Fin 011)
Recommendation: Adopt subject policy.

Items for Discussion and Action

5. Review of Debt Obligation Continuing Disclosure Policy (PL – Fin 013)
Recommendation: Review Policy as presented by Doug Brown, Bond Counsel.
6. Series 2009B Refinancing Opportunity
Recommendation: Receive reports of Financial Advisor and Underwriter and direct staff as appropriate.
7. 2016 Audit Engagement Letter and Contract
Recommendation: Receive written staff report and approve engagement letter and contract.
8. Resolution No. 16-22 Amending District Conflict of Interest Code
Recommendation: Adopt subject resolution.
9. Treasury Management Services Provider
Recommendation: Receive written staff report and approve contract amendment with WestAmerica Bank.
10. Director Compensation and Travel Reimbursement Policy and Reporting
Receive written staff report and policy and direct staff as appropriate.
11. Drayton Heights Paving Partnership with the County of Sacramento
Recommendation: Receive written staff report and approve agreement.

Information Items

12. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Conservation and Regional Water Efficiency Program Report

- c. Customer Service Report
- d. Community Outreach Report
- 13. Engineering Report
 - a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination
 - c. McClellan Business Park
 - d. Groundwater Quality Projects
 - e. Developer Projects
 - f. Planning Studies
 - g. Other
- 14. Financial Report
 - a. Financial Statements – October 2016
 - b. Investments Outstanding and Activity – October 2016
 - c. Cash Expenditures – October 2016
 - d. Credit Card Expenditures – October 2016
 - e. Directors Compensation and Expense Accounting – Through October 2016
 - f. Market Report Yields – January 2010 through October 2016
 - g. District Reserve Balances – October 2016
 - h. Information Required by Bond Agreement
- 15. SAWWA Top Ops Competition
- 16. Succession Planning
- 17. Federal Tax Implications on Water Conservation Rebates

18. Elected Officials/Divisions Represented – the LAFCo Process
19. Drought Resistant Landscape at Well 32A by Eco Landscape Inc.
20. Biannual Groundwater Elevations Report
21. Legislative and Regulatory Update
22. General Manager's Report
 - a. Sacramento Area Sewer District Lateral Conflict
 - b. Payment Card Industry Compliance
 - c. Water Transfer – Bureau of Reclamation Update
 - d. Long Term Warren Act Contract Update
 - e. Cal WaterFix Testimony
 - f. McClellan Business Park Improvement Issues Update
 - g. American River Pipeline Conveyance Project
 - h. HDR Engineering Review of Fees and Charges
 - i. Division of Drinking Water Annual System Inspection
23. Upcoming Policy Review
 - a. Employee Recognition and Retention Expense Policy – (PL – HR 005)
 - b. Return to Work Policy – (PL – HR 007)
24. Upcoming Water Industry Events

Committee Reports

25. a. Facilities and Operations Committee (Director Locke)
No report.
- b. Finance and Audit Committee (Director Thomas)
Notes from the November 1, 2016 meeting.

- c. Government Affairs Committee (Director Locke)
No report.
- d. Ad Hoc Water Banking and Transfer Committee (Director Wichert)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 26. a. Regional Water Authority (Director Thomas)
Agenda from the November 10, 2016 meeting.

Regional Water Authority Executive Committee (General Manager Roscoe)
Agenda from the October 26, 2016 meeting.
- b. Sacramento Groundwater Authority (Director Schild)
No report.
- c. Water Forum Successor Effort (General Manager Roscoe)
No report.

Carryover Storage Working Group Meetings
No report.

Water Forum Dry Year Conference Meeting
No report.

Water Caucus Meeting
Agenda from the November 9, 2016 Meeting.
- d. Other Reports

Miscellaneous Correspondence and General Information

- 27. Correspondence received by the District
- 28. General Information

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 29. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957

Adjournment

Upcoming Meetings

Friday, December 9, 2016 at 2:00 p.m., Facilities and Operations Committee Meeting
Monday, December 19, 2016 at 6:30 p.m., Regular Board Meeting

I certify that the foregoing agenda for the November 21, 2016 meeting of the Sacramento Suburban Water District Board of Directors was posted by November 17, 2016 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District