

# Minutes

Sacramento Suburban Water District  
**Facilities and Operations Committee**  
Friday, December 9, 2016

## Call to Order

Director Locke called the meeting to order at 2:08 p.m.

## Roll Call

Directors Present: Craig Locke and Neil Schild.

Directors Absent: None.

Staff Present: General Manager Rob Roscoe, Assistant General Manager Dan York, Amy Bullock, Mitch Dion, John Valdes, Dave Jones and James Arenz.

**Public Present:** William Eubanks, Paul Selsky and Melanie Holton.

## Public Comment

None.

## Announcements

General Manager Rob Roscoe (GM Roscoe) announced:

- On December 8, 2016 Director Frederick Gayle took his oath with Sacramento Metropolitan Fire District and is no longer a Director with Sacramento Suburban Water District.
- Director Elect Dave Jones is in the audience as a District employee, but will not be participating in the Facilities and Operations Committee meeting as a Board member. The Brown Act applies to Directors Elect.

## Consent Items

- 1. Minutes of the September 30, 2016 Facilities and Operations Committee Meeting**  
Director Schild moved to approve Item 1; Director Locke seconded. The motion passed by unanimous vote.

AYES:	Schild and Locke.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

## Items for Discussion and Action

- 2. Water System Master Plan Update**  
Mitch Dion (Mr. Dion) introduced Paul Selsky (Mr. Selsky) and Melanie Holton (Ms. Holton) with Brown and Caldwell and they went through the PowerPoint presentation.

GM Roscoe clarified that the Water System Master Plan Update would not be presented at the Regular Board meeting on December 19, 2016 noting that staff was working at the Committee level first so that when it goes in front of the full Board in approximately February 2017; it should be ready for adoption. He also noted that staff distributed this document to the Board at this early stage of the draft process because it was requested by Directors at the previous Board meeting.

Director Schild requested clarification on what AMP abbreviation stands for, on slide 2.

Mr. Selsky clarified that the abbreviation stands for Asset Management Plan and will make a note to spell that out in the future presentations and slides.

Director Locke inquired if the O&M expenses are broken down by each well or is this stated as the average in the presentation.

Mr. Selsky stated that this is an average.

Melanie Holton (Ms. Holton) went through the remainder of the PowerPoint presentation.

Director Schild inquired when the groundwater well management asset plan would be done.

Mr. Dion stated that the last groundwater well management asset plan was done in 2013 and another update would be coming around April of 2017.

Assistant General Manager Dan York (AGM York) stated that the District reviews the groundwater well asset management plan every three to five years.

Director Locke stated that it would be helpful to show the reduction and keep a running total of the shortfall, and the flowchart needs to have more to it.

Director Schild inquired about when staff anticipated the final Master Plan documents would be ready.

Ms. Holton stated that the final Master Plan report will be presented in February of 2017.

Director Locke suggested that staff give the Directors what kind of policy decisions staff is looking for.

GM Roscoe stated that he was not looking for Board members to edit the report and get down in the details of the report. He gave as an example of a policy-level decision in this report the transition from a large number of neighborhood wells to a smaller number of well campuses on larger properties, capable of handling future well head treatment systems should that be required.

Director Schild inquired if McClellan Business Park was left out of this report.

Mr. Dion stated that McClellan Business Park was not included in the report and that if it is not included in the final report come February 2017, then staff will state that in the final report.

Mr. Eubanks commented that the General Manager spelled out the plan well; he noted that it was clear and concise and that he understood that the report is still in the draft stages. Mr. Eubanks stated his questions were answered in the presentation.

**3. Parkland Estates Paving Partnership Agreement with the County of Sacramento**  
Mr. Dion presented the staff report.

Director Schild inquired how much pavement would be replaced on Eastern Avenue, would it be all or half of Eastern Avenue.

Mr. Dion stated that it would be half a roadway down Eastern Avenue from centerline to the east side.

Director Schild suggested that the public is made aware that this is a County project and that the District is working with the County. Director Schild also suggested that the public be made aware that this is a County project so the public knows where to go if they are interested in inquiring about the project.

GM Roscoe stated that the paving partnership is not necessarily a money saver for the District; however, it is a risk transfer for the District.

Director Schild moved to take this item to the full Board with recommended approval.

Director Locke, seconded the motion.

**Adjournment**

Director Locke adjourned the meeting at 3:06 p.m.

---

Robert S. Roscoe  
General Manager/Secretary  
Sacramento Suburban Water District