

# **Agenda**

## **Sacramento Suburban Water District**

### **Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, February 27, 2017  
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

#### **Call to Order**

#### **Pledge of Allegiance**

#### **Roll Call**

#### **Announcements**

#### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

#### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the January 23, 2017 Regular Board Meeting  
*Recommendation: Approve subject minutes.*

2. Electronic Mail Management and Retention Policy (PL – IT 003)  
*Recommendation: Adopt subject Policy.*
3. Investment Policy (PL – Fin 003)  
*Recommendation: Adopt subject Policy.*
4. Resolution No. 17-01 Concurring the Nomination of Cucamonga Valley Water District's Kathleen J. Tiegs to the ACWA/JPIA Executive Committee  
*Recommendation: Adopt subject Resolution.*
5. Resolution No. 17-02 In Support of Repealing Federal Water Rebate Taxation  
*Recommendation: Adopt subject Resolution.*

#### **Items for Discussion and Action**

6. A Week in the Life of Production  
*Presentation by Doug Cater from the District's Production Department.*
7. New Account Payable and Inventory Systems  
*Presentation by Dan Bills from the District's Finance Department.*
8. Setting the Dates for Future Regular Board Meetings  
*Receive written staff report and direct staff as appropriate.*
9. McClellan Business Park and Operations Agreement Update  
*Receive written staff report and direct staff as appropriate.*
10. Howe Park River-Friendly Demonstration Garden  
*Receive written staff report and direct staff as appropriate.*

#### **Information Items**

11. Update on District Actions to Address Chromium 6 Contamination of Groundwater Wells
12. District Activity Report
  - a. Water Operations and Exceptions Report
  - b. Water Conservation and Regional Water Efficiency Program Report
  - c. Customer Service Report
  - d. Community Outreach Report

13. Engineering Report
  - a. Major Capital Improvement Projects
  - b. County and City Projects/Coordination
  - c. McClellan Business Park
  - d. Groundwater Quality Projects
  - e. General
  - f. Planning Studies
  - g. Other
14. Financial Report
  - a. DRAFT - Financial Statements – January 2017
  - b. Cash Expenditures – January 2017
  - c. Credit Card Expenditures – January 2017
  - d. DRAFT - District Reserve Balances – January 2017
  - e. DRAFT - Information Required by Bond Agreement
15. 2017 Budget Impact from Newly Adopted San Juan Water District Wholesale Water Rates
16. Proposed San Juan Water District Wholesale Water Rate Contract Discussion Points
17. 2017 OCB Budget Reallocations
18. New Catastrophic Leave Procedure (PR – HR 008)
19. McClellan Business Park Reservoir Tank Property
20. Examination of Well Pump Motors Failures
21. Annexation of Carmichael Water District Properties

22. County of Sacramento Proposed Paving Requirements
23. Comments on Final Environmental Impact Report/Environmental Impact Statement for the Bay-Delta Conservation Plan/California WaterFix
24. Ongoing State Board and Delta Issues
25. Division of Drinking Water Annual System Inspection
26. CEQA Exemptions for Water Facility Projects: Edison Avenue - Juliesse Avenue Water Main Extension and Connie Drive Water Main Extension
27. Legislative and Regulatory Update
28. General Manager's Report
  - a. Long Term Warren Act Contract Update
  - b. City of Sacramento Wholesale Water Rates and 9,023 af of Area D Water
  - c. Water Transfer – Bureau of Reclamation Update
  - d. How Other Districts Handle Firefighting Water Use
  - e. Sustainable Groundwater Management Act Implementation (SGMA)
29. Upcoming Policy Review
  - a. Improvement Standards and Technical Specifications (PL – Eng 001)
  - b. Strategic Plan Policy (PL – BOD 01)
30. Upcoming Water Industry Events

### **Committee Reports**

31.
  - a. Facilities and Operations Committee (Director Schild)  
Notes from the January 20, 2017 Meeting and Notes from the February 16, 2017 Meeting
  - b. Finance and Audit Committee (Director Thomas)  
No report

- c. Water Quality Committee (Director Wichert)  
No report.
- d. Government Affairs Committee (Director Locke)  
No report.
- e. Ad Hoc Water Banking and Transfer Committee (Director Schild)  
No report.

**Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

- 32. a. Regional Water Authority (Director Thomas)  
Agenda from the February 22, 2017 Meeting  
  
Regional Water Authority Executive Committee (General Manager Roscoe)  
Agenda from the January 25, 2017 Meeting
- b. Sacramento Groundwater Authority (Director Schild)  
Agenda from the February 9, 2017 Meeting
- c. Water Forum Successor Effort (General Manager Roscoe)  
Agenda from the February 9, 2017 Meeting  
  
Carryover Storage Working Group Meetings  
No report.  
  
Water Forum Dry Year Conference Meeting  
No report.  
  
Water Caucus Meeting  
No report.
- d. Other Reports

**Miscellaneous Correspondence and General Information**

- 33. Correspondence received by the District
- 34. General Information

**Director's Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

**Closed Session (Closed Session Items are not opened to the public)**

- 35. Public Employee Performance Evaluation Involving the General Manager Under Government Code Section 54954.5(e) and 54957
- 36. Conference with Board negotiating committee (including Director Wichert) involving the General Manager under Government Code sections 54954.5(f) and 54957.6.

**Adjournment**

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**Upcoming Meetings**

Monday, March 20, 2017 at 6:30 p.m., Regular Board Meeting  
Monday, March 27, 2017 at 3:00 p.m., Water Quality Committee Meeting

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I certify that the foregoing agenda for the February 27, 2017 meeting of the Sacramento Suburban Water District Board of Directors was posted by February 23, 2017 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Robert S. Roscoe  
General Manager/Secretary  
Sacramento Suburban Water District