

Agenda

Sacramento Suburban Water District Finance and Audit Committee

3701 Marconi Avenue, Suite 100
Sacramento, CA 95821

Tuesday, April 4, 2017
3:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Committee's jurisdiction. Comments are limited to 3 minutes.

Items for Discussion and Action

- 1. 2016 Comprehensive Annual Financial Report and Annual Audit**
Review the 2016 Comprehensive Annual Financial Report and Annual Audit results with the District's independent auditors, Richardson & Company, LLP. Consider recommending approval to the Board of Directors.

- 2. Finance and Audit Committee Mission Statement and Charter**
Review mission statement and charter. Consider changes and recommend approval to the Board of Directors.

- 3. Analysis of Miscellaneous Fees for Special Water Services**
Review and comment on analysis. Direct staff to update Regulation No. 3 in accordance with the analysis and recommend approval to the Board of Directors.

4. Customer Billing/Receipts Internal Control Procedures

Review and comment on proposed customer billing procedures resulting from auditor recommendations in their 2015 Management Letter. Direct staff as appropriate. Consider recommending approval to the Board of Directors.

Adjournment

Upcoming Meetings:

Monday, April 17, 2017 at 6:30 p.m., Regular Board Meeting
Thursday, April 27, 2017 at 4:00 p.m. Facilities and Operations Committee Meeting

I certify that the foregoing agenda for the April 4, 2017, meeting of the Sacramento Suburban Water District Finance and Audit Committee was posted by March 31, 2017, in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100 and 300, Sacramento, California, and was made available to the public during normal business hours.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District