

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, July 17, 2017
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the June 19, 2017 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Hastings Park Apartment Complex – Claim – 4533 Antelope Road Water Main Leak – June 21, 2016
Recommendation: Reject Claim.

Items for Discussion and Action

3. McClellan Business Park and Operations Agreement Update
Receive presentation and direct staff as appropriate.
4. Parkland Estates Waterline Replacement Project Phase 2 – Service Lines
Direct the General Manager as appropriate.
5. Extension of Master Service Agreement for Main Replacements
Receive written staff report and direct staff as appropriate.
6. A Day in the Life of the Environmental Compliance Department
Presentation on Environmental Compliance by David Armand.
7. Water Service Charges and Rate Setting Policy (PL – Fin 009)
Recommendation: Adopt subject policy.
8. Budget Policy (PL – Fin 012)
Recommendation: Adopt subject policy.
9. 2018/19 Budget Assumptions
Receive written staff report and direct staff as appropriate.
10. 2017 Budget Reallocations and Marconi Project Request
Receive written staff report and direct staff as appropriate.
11. Resolution No. 17-08 Fixing the 2018 Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act, and Resolution No. 17-09 Fixing the 2018 Employer Contribution Under Section 22893 of the Public Employees’ Medical and Hospital Care Act
Recommendation: Adopt subject resolution.

Information Items

12. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Conservation and Regional Water Efficiency Program Report

- c. Customer Service Report
- d. Community Outreach Report
- 13. Engineering Report
 - a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination
 - c. Developer Projects (Including McClellan Business Park)
 - d. Planning Studies
 - e. Other
- 14. Financial Report
 - a. Financial Statements – June 2017
 - b. Investments Outstanding and Activity Quarterly Report
 - c. Cash Expenditures – June 2017
 - d. Credit Card Expenditures – June 2017
 - e. Directors Compensation and Expense Accounting Quarterly Report
 - f. District Reserve Balances – June 2017
 - g. Information Required by Bond Agreement
- 15. Financial Markets Quarterly Report
- 16. Year-to-Date Interest Expense Quarterly Report
- 17. Human Resources and Succession Plan Quarterly Report
- 18. CIP Projects Quarterly Report
- 19. Chromium 6 Court Compliant and Regulations Update
- 20. Retirement Plan Enrollments, Turnover Information and Average Years of Experience

21. Improvements from Hiring of New Position in Customer Service
22. Association of California Water Agencies Call for Candidate Nominations for President and Vice President for the 2018-19 Term
23. Sacramento Local Agency Formation Commission (LAFCo) Open Nomination Period for Special District Commissioner Office No. 7 and Alternate Special District Commissioner for Offices No. 6 & 7
24. New Administrative Services Department Procedures
25. Update on Water/Sewer Separation Issue with Division of Drinking Water
26. Legislative and Regulatory Update
27. General Manager's Report
 - a. Long Term Warren Act Contract Update
 - b. California WaterFix Update
 - c. ACWA/JPIA Liability, Property, and Workers' Compensation Risk Assessment
 - d. Update to Closeout of District's Groundwater Monitoring Wells Project
 - e. McClellan Business Park – Excavation Process
 - f. Failed Network Switch
28. Upcoming Policy Review
 - a. Directors' Compensation and Expense Reimbursement Policy (PL - BOD 003)
 - b. Impaired Capital Asset Policy (PL - Fin 008)
 - c. Purchasing Card Policy (PL – Fin 006)
29. Upcoming Water Industry Events

Committee Reports

30. a. Facilities and Operations Committee (Director Schild)
No report.

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- b. Finance and Audit Committee (Director Thomas)
Draft Minutes from the July 10, 2017 Meeting.
- c. Water Quality Committee (Director Wichert)
Agenda for the July 17, 2017 Meeting.
- d. Government Affairs Committee (Director Locke)
No report.
- e. Ad Hoc Water Banking and Transfer Committee (Director Schild)
No report.
- f. Ad Hoc Selection Committee (Director Wichert)
No report.
- g. Ad Hoc Process Committee (Director Wichert)
No report.
- h. Ad Hoc Compensation Committee (Director Schild)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

- 31. a. Regional Water Authority (Director Thomas)
Agenda from the July 13, 2017 Meeting.

Regional Water Authority Executive Committee (General Manager Roscoe)
No report.
- b. Sacramento Groundwater Authority (Director Schild)
No report.
- c. Water Caucus Meeting
Agenda from the July 12, 2017 Meeting.
- d. Water Forum Successor Effort (General Manager Roscoe)
No report.
- e. Other Reports

Miscellaneous Correspondence and General Information

- 32. Correspondence received by the District

33. General Information

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 34. Public employee appointment involving the position of General Manager; Government Code sections 54954.5(e) and 54957(b)(1).

Adjournment

Upcoming Meetings

Thursday, July 27, 2017 at 4:00 p.m., Facilities and Operations Committee Meeting
Monday, August 21, 2017 at 6:30 p.m., Regular Board Meeting

I certify that the foregoing agenda for the July 17, 2017 meeting of the Sacramento Suburban Water District Board of Directors was posted by July 13, 2017 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District