

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, November 20, 2017
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the October 16, 2017 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Training and Career Development Policy (PL - HR 004)
Recommendation: Adopt subject policy.

Items for Discussion and Action

3. Workplace Dishonesty Policy (PL - Adm 006)
Recommendation: Adopt subject policy.
4. Addendum to the Initial Study/Mitigated Negative Declaration for the Well N6A – Palm Project
Receive written staff report and direct staff as appropriate.
5. Association of California Water Agencies (ACWA) Officer Elections, Changes to the Bylaws, and Designate the Voting Representative
Receive written staff report and direct staff as appropriate.
6. 2018 Budget and 2019 Forecast – Third Draft & Reserve Policy (PL – Fin 004)
Adopt 2018 Budget and 2019 Inaugural CIP Budget as presented.

Information Items

7. Chromium 6 Court Complaint Update
8. Water Rate Increase History of Surrounding Purveyors – 3/4” Connection
9. McClellan Business Park Successor Agreement Update
10. Fixed Network Meter Reading Report
11. Drive-By Legacy Meter Reading Report
12. 5073 Shell Street Water Main Leak
13. Environmental Review for Well 78 – Butano/Cottage Project
14. Biannual Groundwater Elevations Report
15. Long Term Warren Act Contract Update
16. New Other Post Employment Benefit (OPEB) Valuation
17. Legislative and Regulatory Update
18. Upcoming Water Industry Events

19. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Conservation and Regional Water Efficiency Program Report
 - c. Customer Service Report
 - d. Community Outreach Report
20. Engineering Report
 - a. Major Capital Improvement Projects
 - b. County and City Projects/Coordination
 - c. Developer Projects
 - d. Planning Studies
 - e. Other
21. General Manager's Report
 - a. Grant of Easement and Right of Way at 2928 and 2930 Eastern Avenue
 - b. Cal WaterFix Update
 - c. Del Paso Manor Water District
22. Financial Report
 - a. Financial Statements – October 2017
 - b. Cash Expenditures – October 2017
 - c. Credit Card Expenditures – October 2017
 - d. District Reserve Balances – October 2017
 - e. Information Required by Bond Agreement

23. Upcoming Policy Review
 - a. Claims Processing Policy (PL – Adm 007)
 - b. Capital Asset Policy (PL – Fin 002)

Committee Reports

24. a. Facilities and Operations Committee (Director Schild)
No report.
- b. Finance and Audit Committee (Director Thomas)
No report.
- c. Water Quality Committee (Director Wichert)
Minutes from the October 16, 2017 Meeting.
- d. Government Affairs Committee (Director Locke)
No report.
- e. Ad Hoc Water Banking and Transfer Committee (Director Schild)
No report.
- f. Ad Hoc Selection Committee (Director Wichert)
No report.
- g. Ad Hoc Process Committee (Director Wichert)
No report.
- h. Ad Hoc Compensation Committee (Director Schild)
No report.

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

25. a. Regional Water Authority (Director Thomas)
Agenda from the November 9, 2017 Meeting.

Regional Water Authority Executive Committee (General Manager Roscoe)
Agenda from the October 25, 2017 Meeting.
- b. Sacramento Groundwater Authority (Director Schild)
No report.

- c. Water Caucus Meeting
No report.
- d. Water Forum Successor Effort (General Manager Roscoe)
No report.
- e. Other Reports

Miscellaneous Correspondence and General Information

- 26. Correspondence received by the District

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 27. Conference to provide District’s labor negotiator, Robert Wichert, with direction concerning changes to existing General Manager’s compensation and benefits and proposed compensation and benefits for new General Manager; Government Code sections 54954.5(f) and 54957.6.
- 28. Public employee appointment involving the position of General Manager; Government Code sections 54954.5(e) and 54957(b)(1).

Open Session

- 29. General Manager Employment Agreements
The Board will consider amending the existing General Manager’s employment agreement and consider approving an employment agreement with the new General Manager (prior to the Board’s consideration of each agreement, the Board President will provide a summary of proposed changes to the existing General Manager’s agreement and the terms of the new General Manager’s agreement).

Adjournment

Upcoming Meetings

December 11, 2017 at 3:30 p.m., Facilities and Operations Committee Meeting
Monday, December 18, 2017 at 3:00 p.m., Water Quality Committee Meeting
Monday, December 18, 2017 at 6:30 p.m., Regular Board Meeting

SSWD Regular Board Meeting Agenda

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I certify that the foregoing agenda for the November 20, 2017 meeting of the Sacramento Suburban Water District Board of Directors was posted by November 16, 2017 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District