

# **Agenda**

## **Sacramento Suburban Water District Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, February 26, 2018  
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Election of District Officers**

1. Appointment of District Officers – Secretary and Treasurer

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

2. Minutes of the January 22, 2018 Regular Board Meeting  
*Recommendation: Approve subject minutes.*
3. Minutes of the February 14, 2018 Special Board Meeting  
*Recommendation: Approve subject minutes.*
4. Reasonable Accommodations and Interactive Process Policy (PL – HR 014)  
*Recommendation: Adopt subject policy.*
5. Proposed Revisions to Debt Management Policy (PL – Fin 011)  
*Recommendation: Adopt subject policy.*
6. Main Replacement Program – Master Service Contract for Service Lines  
*Recommendation: Approve Master Service Agreement*
7. 2018 Water Transfer Program  
*Recommendation: Approve 2018 Water Transfer Program*

#### **Items for Discussion and/or Action**

8. Potential Refunding Opportunity – 2009B Certificate of Participation (COP)  
*Recommendation: Approve refunding 2009B COP*
9. April Regular Board Meeting Date  
*Recommendation: Approve canceling April Board meeting and set Special Board Meeting.*
10. Resolution No. 18-02 Approving a Temporary Short Term Warren Act Contract For a Period of Up to Five Years (2018 - 2023) Between the Sacramento Suburban Water District and the United States Bureau of Reclamation  
*Recommendation: Approve subject resolution.*

#### **Department/Staff Reports**

11. General Manager's Report
  - a. McClellan Business Park Successor Agreement Update
  - b. Cal WaterFix
  - c. Assistant General Manager Recruitment
  - d. Rob Roscoe Retirement Event Update

12. Financial Report
  - a. DRAFT - Financial Statements – January 2018
  - b. Cash Expenditures – January 2018
  - c. Credit Card Expenditures – January 2018
  - d. DRAFT - District Reserve Balances – January 2018
  - e. DRAFT - Information Required by Bond Agreement
13. District Activity Report
  - a. Water Operations and Exceptions Report
  - b. Water Quality Report
  - c. Water Conservation and Regional Water Efficiency Program Report
  - d. Customer Service Report
  - e. Community Outreach Report
14. Engineering Report
  - a. Major Capital Improvement Projects
  - b. Other

**Director’s Reports (Per AB 1234, Directors will report on their meeting activities)**

15. a. Regional Water Authority (Director Wichert)  
No report.  
  
Regional Water Authority Executive Committee (General Manager York)  
Agenda for the January 24, 2018 and February 21, 2018 Meetings.
- b. Sacramento Groundwater Authority (Director Schild)  
Agenda for the February 8, 2018 Meeting.
- c. Water Caucus Meeting (General Manager York)  
No report.

- d. Water Forum Successor Effort (General Manager York)  
Agenda for the February 8, 2018 Meeting.
- e. Other Reports

### **Committee Reports**

- 16. a. Facilities and Operations Committee (Director Jones)  
Draft Minutes from the February 12, 2018 Meeting.
- b. Finance and Audit Committee (Director Schild)  
Draft Minutes from the February 7, 2018

### **Information Items**

- 17. Meter Reading Systems Update Report
- 18. Permanent Water Use Prohibitions
- 19. Legislative and Regulatory Update
- 20. Upcoming Water Industry Events

### **Miscellaneous Correspondence and General Information**

- 21. Correspondence received by the District  
None.

### **Director's Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

### **Closed Session (Closed Session Items are not opened to the public)**

- 22. Conference with Legal Counsel – Anticipated Litigation, Government Code sections 54954.5(c) and 54956.9(a) and (d)(2) and (3); significant exposure to litigation involving discrimination complaint filed by Brenda Davis, DFEH No. 964520-318001; EEOC No. 37A-2018-00815-C.
- 23. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957.

**Adjournment**

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**Upcoming Meetings**

Tuesday, March 6, 2018 at 3:00 p.m., Facilities and Operations Committee Meeting  
Monday, March 19, 2018 at 6:00 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the February 26, 2017 meeting of the Sacramento Suburban Water District Board of Directors was posted by February 22, 2017 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

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Dan York  
General Manager/Secretary  
Sacramento Suburban Water District