

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

June 18, 2018
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the May 21, 2018 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Minutes of the May 30, 2018 Special Board Meeting
Recommendation: Approve subject minutes.
3. Minutes of the June 4, 2018 Special Board Meeting
Recommendation: Approve subject minutes.
4. Budget Policy (PL – Fin 012)
Recommendation: Approve subject policy.
5. Workplace Violence Policy (PL – HR 013)
Recommendation: Approve subject policy.

Items for Discussion and/or Action

6. Review of Board Committee and Liaison Assignments
Receive written staff report and President will consider shifting committee and liaison assignments in light of Director McPherson's appointment.
7. Regional Water Meter Replacement Program
Recommendation: Approve the Memorandum of Understanding for District participation in the program.
8. 2019 Budget Preparation Timeline
Receive written staff report and direct staff as appropriate.
9. Short Term Water Transfer Pilot Project – Sacramento County
Receive written staff report and direct staff as appropriate.

General Manager's Report

10. General Manager's Report
 - a. Grant of Easement and Right of Way at 3536 Watt Avenue
 - b. 2018A Bond Closing
 - c. Long Term Warren Act Contract Update
 - d. McClellan Business Park Successor Agreement Update
 - e. Hydrant Use Policy/Regulation
 - f. Discrimination Complaint - Brenda Davis

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

11. a. Regional Water Authority (Director Wichert)
No report.

Regional Water Authority Executive Committee (General Manager York)
Agenda from the May 23, 2018 Meeting.
- b. Sacramento Groundwater Authority (Director Thomas)
Agenda from the June 14, 2018 Meeting.
- c. Water Caucus Meeting (General Manager York)
No report.
- d. Water Forum Successor Effort (General Manager York)
Agenda from the June 14, 2018 Meeting.
- e. Other Reports

Committee Reports

12. a. Facilities and Operations Committee (Director Jones)
Draft Minutes from the May 30, 2018 Meeting.
- b. Finance and Audit Committee (Director Thomas)
Draft Minutes from the May 22, 2018 Meeting.

Information Items

13. Fixed Network Meter Reading Update
14. General Elections Process and Dates
15. Legislative and Regulatory Update
16. Upcoming Water Industry Events
17. Antelope Transmission Pipeline – Forensic Analysis Report
18. Upcoming Policy Review
 - a. Employment Rules & Procedures Policy (PL – HR 001)
 - b. Driver Record and Insurance Review Policy (PL – HR 006)

- c. Employee Recruitment, Hiring and Promotion Policy (PL – HR 009)
- d. Sustainability Policy (PL – Adm 005)

Department/Staff Reports

- 19. Financial Report
 - a. Financial Statements – May 2018
 - b. Cash Expenditures – May 2018
 - c. Credit Card Expenditures – May 2018
 - d. District Reserve Balances – May 2018
 - e. Information Required by Bond Agreement
- 20. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Quality Report
 - c. Water Conservation and Regional Water Efficiency Program Report
 - d. Customer Service Report
 - e. Community Outreach Report
- 21. Engineering Report
 - a. Major Capital Improvement Projects
 - b. Other

Miscellaneous Correspondence and General Information

- 22. Correspondence received by the District

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 23. Conference with legal counsel – potential litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving the State Water Resources Control Board’s proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.
- 24. Conference with legal counsel--existing litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1); *Sacramento Suburban Water District v. United States*, United States Court of Federal Claims case no. 1:17-cv-00860-RHH, and *Sacramento Suburban Water District v. United States, et al.*, United States District Court for the Eastern District of California, case no. 2:17-cv-01353-TLN-AC.
- 25. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957.

Adjournment

Upcoming Meetings

- Tuesday, July 10, 2018 at 2:00 p.m., Finance and Audit Committee Meeting
- Monday, July 16, 2018 at 5:45 p.m., Financing Corporation Meeting
- Monday, July 16, 2018 at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the June 18, 2018 meeting of the Sacramento Suburban Water District Board of Directors was posted by June 14, 2018 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District