

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, March 18, 2019
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the February 25, 2019 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Improvement Standards and Technical Specifications (PL – Eng 001)
Recommendation: Approve subject policy.
3. Drug and Alcohol Program Policy (PL – HR 010)
Recommendation: Approve subject policy.
4. Resolution No. 19-03 Amending Regulation No. 7 of the Regulation Governing Water Service
Recommendation: Approve subject resolution.
5. Resolution No. 19-04 Concurring in Nomination of Brent Hastey to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority
Recommendation: Approve subject resolution.
6. Resolution No. 19-05 Concurring in the Nomination of Rio Linda/Elverta Community Water District's Director Paul R. Green to the California Water Insurance Fund Board of the Association of California Water Agencies Joint Powers Insurance Authority
Recommendation: Approve subject resolution.
7. General Manager Out of State Travel Request
Recommendation: Approve General Manager out of state travel request.

Items for Discussion and/or Action

8. Draft Strategic Plan
Recommendation: Review and provide input on the Draft Strategic Plan.
9. 2019 Water Rate Study
Recommendation: Receive written staff report and direct staff as appropriate.
10. California Special Districts Association Call for Nominations for Seat B
Recommendation: Receive written staff report and direct staff as appropriate.
11. Meter Retrofit Program - Master Service Contract
Recommendation: Approve the award of a multi-year Master Service Contract to Flowline Contractors, Inc.
12. New OPEB Valuation Under GASB 75
Recommendation: Accept new valuation study.
13. Sensus Flexnet Advanced Metering Infrastructure
Recommendation: Approve purchase of Sensus Flexnet meter reading system.

General Manager's Report

14. General Manager's Report
 - a. Sacramento Suburban Water District / San Juan Water District Management/Re-Organization Committee Update
 - b. Regional Water Supply/Wheeling Opportunities
 - c. Mueller Systems Fixed Network Update

Department/Staff Reports

15. Financial Report
 - a. Draft Financial Highlights – February 2019
 - b. Draft Financial Statements – February 2019
 - c. Investments Outstanding and Activity – February 2019
 - d. Cash Expenditures – February 2019
 - e. Credit Card Expenditures – February 2019
 - f. Draft District Reserve Balances – February 2019
 - g. Information Required by LOC Agreement
 - h. Financial Markets Report
16. District Activity Report
 - a. Water Operations and Exceptions Report
 - b. Water Quality Report
 - c. Water Conservation and Regional Water Efficiency Program Report
 - d. Customer Service Report
 - e. Community Outreach Report
17. Engineering Report
 - a. Major Capital Improvement Program (CIP) Projects

b. Asset Management Plans

c. Other

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

18. a. Regional Water Authority (President Jones)
Agenda for the March 14, 2019 Meeting.

Regional Water Authority Executive Committee (General Manager York)
None.

- b. Sacramento Groundwater Authority (Director Thomas)
None.

- c. Water Caucus Meeting (General Manager York)
None.

- d. Water Forum Successor Effort (General Manager York)
None.

- e. Other Reports – AB 1234

Committee Reports

19. a. Facilities and Operations Committee (President Jones)
None.

- b. Finance and Audit Committee (Director Wichert)
None.

- c. San Juan Water District/Sacramento Suburban Water District Water
Management/Re-Organization Committee (Director Locke and President Jones)
None.

Information Items

20. Legislative and Regulatory Update

21. Upcoming Water Industry Events

22. Upcoming Policy Review

- a. Electronic Mail Management and Retention Policy (PL – IT 003)

Miscellaneous Correspondence and General Information

- 23. Correspondence received by the District

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 24. Conference with legal counsel – potential litigation; Government Code sections 54954.5(c) and 54956.9(a) and (d)(4); consideration of initiating litigation involving the State Water Resources Control Board’s proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.

Adjournment

Upcoming Meetings

Monday, April 1, 2019 at 2:00 p.m., Finance and Audit Committee Meeting
Monday, April 15, 2019 at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the March 18, 2019 meeting of the Sacramento Suburban Water District Board of Directors was posted by March 14, 2019 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District