

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, April 15, 2019
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the March 18, 2019 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Electronic Mail Management and Retention Policy (PL – IT 003)
Recommendation: Ratify subject policy without changes.
3. 2019 Water Conservation Program and Stage Declaration
Recommendation: Approve the 2019 Water Conservation Stage Declaration announcing normal water supply conditions.
4. 2018 Comprehensive Annual Financial Report and Audit Results
Recommendation: Approve Comprehensive Annual Financial Report and Audit Results.
5. New Other Post Employment Benefits Valuation Under GASB 75
Recommendation: Accept new valuation study as of December 31, 2018.

Items for Discussion and/or Action

6. Resolution No. 19-06 Honoring Annette O’Leary on Her Retirement
Recommendation: Approve subject resolution.
7. Strategic Plan (PL – BOD 001) Final Draft
Recommendation: Approve the Strategic Plan Policy with changes.
8. McClellan Business Park Water Service Successor Agreement
Recommendation: Approve subject Successor Agreement to replace 1999 Agreement between the District and Sacramento County.
9. Condition Assessment Outline – Distribution Main Asset Management Plan
Recommendation: Receive written staff report and direct staff as appropriate.

General Manager’s Report

10. General Manager’s Report
 - a. Regional Water Authority Recruitment Process for Executive Director
 - b. Regional Water Supply/Wheeling Opportunities
 - c. Grant of Easement and Right of Way
 - d. 2019 Water Transfers
 - e. Risk and Resilience Assessment

Department/Staff Reports

11. Financial Report
 - a. Draft Financial Highlights – March 2019
 - b. Draft Financial Statements – March 2019
 - c. Investments Outstanding and Activity – March 2019
 - d. Cash Expenditures – March 2019
 - e. Credit Card Expenditures – March 2019
 - f. Directors Compensation and Expense Accounting – First Quarter 2019
 - g. Draft District Reserve Balances – March 2019
 - h. Information Required by LOC Agreement
 - i. Financial Markets Report – March 2019
12. District Activity Report
13. Engineering Report
 - a. Major Capital Improvement Program (CIP) Projects
 - b. Asset Management Plans
 - c. Other

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

14. a. Regional Water Authority (President Jones)
None.

Regional Water Authority Executive Committee (General Manager York)
Agenda for the March 27, 2019 meeting.
- b. Sacramento Groundwater Authority (Director Thomas)
Agenda for the April 11, 2019 meeting.

- c. Water Caucus Meeting (General Manager York)
None.
- d. Water Forum Successor Effort (General Manager York)
Agenda for the April 11, 2019 meeting.
- e. Other Reports – AB 1234

Committee Reports

- 15. a. Facilities and Operations Committee (Director Jones)
None.
- b. Finance and Audit Committee (Director Wichert)
Draft minutes from the March 22, 2019 and April 1, 2019 meetings.
- c. San Juan Water District/Sacramento Suburban Water District Water Management/Re-Organization Committee (Director Locke and Director Jones)
None.

Information Items

- 16. Legislative and Regulatory Update
- 17. Upcoming Water Industry Events
- 18. Upcoming Policy Review
 - a. Legislative Response Policy (PL – Adm 004)
 - b. Unclaimed Check Policy (PL – Fin 007)
 - c. Reserve Policy (PL – Fin 004)

Miscellaneous Correspondence and General Information

- 19. Correspondence received by the District

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Adjournment

Upcoming Meetings

Monday, May 20, 2019 at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the April 15, 2019 meeting of the Sacramento Suburban Water District Board of Directors was posted by April 12, 2019 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District