

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, August 19, 2019
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the July 15, 2019 Regular Board Meeting
Recommendation: Approve subject minutes.

2. Workplace Dishonesty Policy (PL – Adm 006)
Recommendation: Approve subject policy with recommended changes.
3. Engagement of Auditor Policy (PL - Fin 001) and Extending Audit Services with Richardson & Company, LLP
Recommendation: Approve the updated Engagement of Auditor Policy (PL – Fin 001) and extend the audit services of Richardson & Company, LLP through the audit period ended December 31, 2019.
4. 2019 Audit Engagement Letter and Contract
Recommendation: Approve the 2019 Audit Engagement Letter and contract with Richardson & Company, LLP, and request authorization for the Finance and Audit Committee Chair to execute the Engagement Letter and Contract.
5. ACWA Region 4 Board Election
Recommendation: Direct Director Locke as authorized voting delegate to check the box that says “I concur with Region 4 Nominating Committee’s recommended slate below.”

Public Hearing

6. 2019 Triennial Public Health Goal Report
Recommendation: Hold a public hearing on the 2019 Triennial Public Health Goal Report. Receive staff presentation, open public hearing, receive public comment on the 2019 Triennial Public Health Goal Report, close public hearing, respond as appropriate to public comments and accept the 2019 Triennial Public Health Goal Report.

Items for Discussion and/or Action

7. Memorandum of Understanding for Water Supply Opportunities Investigation Between Sacramento Suburban Water District and Carmichael Water District
Recommendation: Authorize the General Manager to execute the Memorandum of Understanding (MOU) for Water Supply Opportunities Investigation between Sacramento Suburban Water District and Carmichael Water District.
8. Distribution Main Asset Management Plan
Recommendation: Adopt the Updated Distribution Main Asset Management Plan and Direct Staff to Update the Plan periodically as outlined, and use the Plan to inform annual capital budget discussions with the Board of Directors.
9. Resolution No. 19-11 Fixing the Employer Contribution Under Section 22893 of the Public Employees’ Medical and Hospital Care Act
Recommendation: Adopt subject resolution.

10. 2020 Budget Assumptions

Recommendation: Approve the proposed 2020 Budget Assumptions.

General Manager's Report

11. General Manager's Report

- a. 2019 Northern California Water Tour
- b. Del Paso Manor Water District Update
- c. City of Sacramento Wholesale Water Rate Analysis Update and Area D Map
- d. McClellan Business Park – Sacramento County Agreement
- e. Grant of Easement and Right of Way at 1440 Fulton Avenue and 2626 Marigold Lane in Sacramento, California.

Assistant General Manager's Report

12. Assistant General Manager's Report

- a. Strategic Plan - Implementation Plan
- b. Jonas Main Replacement Open House

Department/Staff Reports

13. Financial Report

- a. Financial Highlights – July 2019
- b. Financial Statements – July 2019
- c. Investments Outstanding and Activity – July 2019
- d. Cash Expenditures – July 2019
- e. Credit Card Expenditures – July 2019
- f. District Reserve Balances – July 2019
- g. Information Required by LOC Agreement

- h. Financial Markets Report – July 2019
- 14. District Activity Report
- 15. Engineering Report
 - a. Major Capital Improvement Program (CIP) Projects
 - b. Planning Documents
 - c. Other

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

- 16. a. Regional Water Authority (President Jones)
None.

Regional Water Authority Executive Committee (General Manager York)
Agenda for the July 24, 2019 meeting.
- b. Sacramento Groundwater Authority (Director Thomas)
Agenda for the August 8, 2019 meeting.
- c. Water Caucus Meeting (General Manager York)
None.
- d. Water Forum Successor Effort (General Manager York)
None.
- e. Other Reports – AB 1234

Committee Reports

- 17. a. Facilities and Operations Committee (Director Jones)
None.
- b. Finance and Audit Committee (Director Wichert)
Draft Minutes of the August 5, 2019 and August 12, 2019 meetings.
- c. San Juan Water District/Sacramento Suburban Water District Water Management/Re-Organization Committee (Director Jones)
Agenda for the August 22, 2019 meeting.

Information Items

- 18. Antelope Transmission Pipeline Damage
- 19. ACWA/JPIA Liability, Property and Workers' Compensation Risk Assessment
- 20. Senate Bill 998 – Water Shutoff Protection Act
- 21. 2019 Water Rate Study Public Outreach
- 22. ACWA Committee Appointment Considerations for the 2020-21 Term
- 23. Legislative and Regulatory Update
- 24. Upcoming Water Industry Events
- 25. Upcoming Policy Review
 - a. Water Banking and Transfer Policy (PL – BOD 006)
 - b. Directors' Compensation and Expense Reimbursement Policy (PL – BOD 003)

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 26. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957.

Adjournment

Upcoming Meetings

Thursday, August 22, 2019 at 4:00 p.m., SJWD/SSWD Water Management/Re-organization Committee – at San Juan Water District Boardroom
Monday, September 16, 2019 at 6:00 p.m., Regular Board Meeting
Wednesday, October 16, 2019 at 6:00 p.m., Special Board Meeting – Proposition 218 Hearing

SSWD Regular Board Meeting Agenda

August 19, 2019

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I certify that the foregoing agenda for the August 19, 2019 meeting of the Sacramento Suburban Water District Board of Directors was posted by August 16, 2019 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
General Manager/Secretary
Sacramento Suburban Water District