

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, November 18, 2019
6:00 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 916.679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the Items for Discussion and/or Action.

1. Minutes of the October 16, 2019 Special Board Meeting
Recommendation: Approve subject minutes.

2. Minutes of the October 21, 2019 Regular Board Meeting
Recommendation: Approve subject minutes.
3. General Manager and Director Out of State Travel Request
Recommendation: Consider approving the out of state travel requests.
4. Records Inspection, Retention and Disposal Policy (PL – Adm 002)
Recommendation: Approve subject policy with changes.

Items for Discussion and/or Action

5. Association of California Water Agencies (ACWA) Officer Elections and Designate the Voting Representative
Recommendation: Receive written staff report, consider candidate selection as appropriate, and designate the District's voting representative for the upcoming ACWA Fall convention.
6. Sacramento LAFCo Election of Special District Commissioner and Alternate Special District Commissioner
Recommendation: Receive written staff report, consider candidate selection, and direct staff to process ballot as appropriate.
7. 2020 Budget – Review and Consider Second Draft of Budget
Recommendation: Approve the 2020 budget.

General Manager's Report

8. General Manager's Report
 - a. Del Paso Manor Water District Update
 - b. Sacramento Region Collaboration Study Update
 - c. McClellan Business Park/County of Sacramento Agreement Update
 - d. Groundwater Substitution Transfer – San Juan Water District

Assistant General Manager's Report

9. Assistant General Manager's Report
 - a. Regional Water Supply Opportunities

Department/Staff Reports

10. Financial Report
 - a. Financial Highlights – October 2019
 - b. Financial Statements – October 2019
 - c. Investments Outstanding and Activity – October 2019
 - d. Cash Expenditures – October 2019
 - e. Credit Card Expenditures – October 2019
 - f. District Reserve Balances – October 2019
 - g. Information Required by LOC Agreement
 - h. Financial Markets Report – October 2019
11. District Activity Report
12. Engineering Report
 - a. Major Capital Improvement Program (CIP) Projects
 - b. Planning Documents
 - c. Other

Director's Reports (Per AB 1234, Directors will report on their meeting activities)

13. a. Regional Water Authority (President Jones)
Agenda for the November 14, 2019 meeting.

Regional Water Authority Executive Committee (General Manager York)
Agenda for the October 23, 2019 meeting.
- b. Sacramento Groundwater Authority (Director Thomas)
None.
- c. Water Caucus Meeting (General Manager York)
None.

- d. Water Forum Successor Effort (General Manager York)
Agenda for the November 14, 2019 meeting.
- e. Other Reports – AB 1234

Committee Reports

- 14. a. Facilities and Operations Committee (Director Jones)
None.
- b. Finance and Audit Committee (Director Wichert)
None.
- c. San Juan Water District/Sacramento Suburban Water District Water
Management/Re-Organization Committee (Director Jones)
None.
- d. Employee Benefits Ad Hoc Committee (Director Wichert)
Draft Notes of the November 7, 2019 meeting.

Information Items

- 15. Biannual Groundwater Elevations Report
- 16. ACWA/JPIA President's Special Recognition Awards
- 17. Legislative and Regulatory Update
- 18. Upcoming Water Industry Events
- 19. Upcoming Policy Review
 - a. Water Service Charges and Rate Setting Policy (PL - Fin 009)
 - b. Capital Asset Policy (PL - Fin 00)

Miscellaneous Correspondence and General Information

- 20. Correspondence received by the District

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 21. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957.
- 22. Conference with Board negotiating committee (including Director Jones) involving the General Manager under Government Code sections 54954.5(f) and 54957.6.

Adjournment

Upcoming Meetings

Monday, December 16, 2019 at 6:00 p.m., Regular Board Meeting

I certify that the foregoing agenda for the November 18, 2019 meeting of the Sacramento Suburban Water District Board of Directors was posted by November 15, 2019 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was freely available to the public.

Dan York
 General Manager/Secretary
 Sacramento Suburban Water District