

# **Agenda**

## **Sacramento Suburban Water District Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, March 17, 2014  
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **Call to Order**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the February 24, 2014 Regular Board Meeting  
*Recommendation: Approve subject minutes.*

2. Minutes of the February 25, 2014 Board Workshop  
*Recommendation: Approve subject minutes.*
3. Reasonable Accommodation and Interactive Process Policy (PL – HR 014)  
*Recommendation: Adopt subject policy.*
4. Resolution No. 14-07 Accepting Grant of Easement and Right of Way for 2858 Fulton Avenue – Mueller Corner Rehabilitation  
*Recommendation: Adopt subject resolution to receive an easement and right of way for the subject site.*
5. Resolution No. 14-08 Accepting Grant Deed for Rutland Well Site, 6230 Rutland Drive  
*Recommendation: Adopt subject resolution to receive grant deed.*

#### **Items for Discussion and Action**

6. Further Report on Correction of District's Health Insurance Contributions for Employees and Retirees Under CalPERS Health Plan  
*Consider approving resolutions to correct vesting schedules for health, dental and vision insurance for retirees under CalPERS and approve payment to retirees for shortfall in benefits.*
7. Facilities Development Charges  
*Consider approving updates to the District's Regulation No. 7 of the Regulations Governing Water Service.*
8. Appointment of Finance Director Position  
*Consider approving Daniel A. Bills as Finance Director.*
9. Resolution No. 14-11 A Resolution of the Board of Directors of the Sacramento Suburban Water District Authorizing Bank Account Signatories  
*Consider changing signing authority.*

#### **Information Items**

10. District Activity Reports
  - a. Water Operations and Exception Report
  - b. Customer Service Report
  - c. Water Conservation and Regional Water Efficiency Program Report
  - d. Community Outreach Report

11. Engineering Report
  - a. Major Capital Improvement Projects
  - b. County and City Projects/Coordination
  - c. McClellan Business Park
  - d. Developer Projects
  - e. Other
12. Financial Report
  - a. DRAFT - Financial Statements – February and January 2014
  - b. DRAFT - Financial Activity – February 2014
  - c. Investments Outstanding and Activity – February 2014
  - d. Cash Expenditures – February 2014
  - e. Credit Card Expenditures – February 2014
  - f. Directors Compensation and Expense Accounting – Through February 2014
  - g. Market Report Yields – January 2010 through February 2014
  - h. DRAFT - District Reserve Balances – February 2014
  - i. DRAFT - Information Required by Bond Agreement
13. Upcoming Policy Review – Strategic Plan (PL - BOD 001)
14. Upcoming Policy Review – Information Technology/Disaster Recovery (PL - IT 004)
15. 2013 Audit Update
16. Water Statement Modification – Phase II Update
17. California Special Districts Association Call for Nominations – Seat C
18. Association of California Water Agencies (ACWA) Committee Members

19. CEQA Exemption for District's Local Groundwater Assistance Grant Project
20. Rio Linda/Elverta Community Water District Update
21. Status of Water Main Replacement Projects
22. Sacramento River Water Reliability Study
23. 2014 California Drought Update
24. Legislative Update

**General Counsel's Report**

A confidential written report from special counsel regarding the status of the municipal derivatives litigation will be provided to the Directors.

**Committee Reports**

25. a. Facilities and Operations Committee (Director Fellenz)  
No report.
- b. Finance and Audit Committee (Director Schild)  
No report.
- c. Ad Hoc General Manager Performance Review Committee (Director Gayle)  
No report.
- d. Government Affairs Committee (Director Fellenz)  
No report.
- e. 2x2 Water Management Ad Hoc Committee (Director Schild)  
Agenda from March 19, 2014 meeting.
- f. Ad Hoc Water Banking and Transfer Committee (Director Robison)  
No report.

**Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

26. a. Regional Water Authority (Director Schild)  
Agenda from March 13, 2014 meeting.  
  
Regional Water Authority Executive Committee (General Manager Roscoe)  
Agenda from February 26, 2014 meeting.

- b. Sacramento Groundwater Authority (Director Robison)  
No report.
- c. Water Forum Successor Effort (General Manager Roscoe)  
No report.
- d. San Juan Water District Executive Committee (Assistant General Manager York)  
Agenda from February 25, 2014 meeting.
- e. Other Reports

**Miscellaneous Correspondence and General Information**

- 27. Correspondence received by the District
- 28. General Information

**Director's Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

**Closed Session (Closed Session Items are not opened to the public)**

- 29. a. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957.
- b. Conference to provide Board negotiating committee (Directors Gayle and Thomas) with direction concerning changes to General Manager's compensation and benefits; Government Code section 54954.5(f) and 54957.6.

**Return to Open Session**

A report will be made on any action taken in closed session.

**Adjournment**

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**Upcoming Meetings**

Wednesday, March 19, 2014 at 2:00 p.m., 2x2 Water Management Ad Hoc Committee Meeting

Wednesday, April 2, 2014 at 5:00 p.m., Facilities and Operations Committee Meeting

Monday, April 21, 2014 at 6:30 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the March 17, 2014 meeting of the Sacramento Suburban Water District Board of Directors was posted by March 13, 2014 in a publicly-accessible location at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was made available to the public during normal business hours.

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Robert S. Roscoe  
General Manager/Secretary  
Sacramento Suburban Water District