

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, January 25, 2010
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the December 21, 2009 Regular Board Meeting
Recommendation: Approve the subject minutes.

Items for Discussion and Action

2. Resolution No. 10-02 Committing Funds to Pay Annual Operation and Maintenance Costs for Water Fluoridation in the North Service Area for 20 Years
Consider the subject resolution.
3. Ethics Policy (PL - BOD 004) Review
Consider updates to the subject policy.
4. Employee Policy and Procedures Manual (PL - HR 001) Update
Consider update to the District's Employee Manual.
5. Resolution No. 10-03 Authorizing Entry into a Merchant Card Agreement with Westamerica Bank
Consider the subject resolution.
6. Resolution No. 10-04 Authorizing Entry into an Agreement with Westamerica Bank for Remote Deposit Services
Consider the subject resolution.
7. Resolution No. 10-05 Concurring in Nomination to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority ("ACWA-JPIA")
Consider the subject resolution.

Information Items

Treasurer's Report

8. Financial Markets Update
9. 2009 Interest Expense Report
10. Financial Report
 - a. Financial Statements – November 2009
 - b. Investments Outstanding and Activity – December 2009

- c. Cash Expenditures – December 2009
 - d. Credit Card Expenditures – December 2009
 - e. Directors Compensation and Expense Accounting – Through December 2009
 - f. Hedging Report – Yield to Rates – December 2004 through December 2009
 - g. Market Report Yields – August 2005 through November 2009
 - h. Information Required by Bond Agreement (Draft)
- 11. Update – Financial Plan, Water Rates, and Facility Development Charge (FDC) Study
 - 12. Pension Side Fund Update

General Manager's Report

- 13. District Activity Reports
 - a. Water Operations and Exception Report
 - b. Customer Service Report
 - c. Water Conservation and Regional Water Efficiency Program Report
 - d. Human Resources Report
 - e. Community Outreach Report
- 14. SSWD 2009 in Review
- 15. 2010 Urban Water Management Plan – Consultant Selection Status and Presentation
- 16. Workplace Dishonesty Policy (PL - Adm 006) and Employee Manual Comparison
- 17. Report on Dental Insurance Issues
- 18. NWRA Election Results
- 19. CIP Projects Quarterly Report
- 20. Preventative Maintenance Quarterly Report

21. Meter Pilot Program Quarterly Report
22. Fixed Network Meter Reading Update
23. Facilities Consolidation and Proposed Property Acquisition Update
24. Engine Generator Compliance Project
25. Main Replacement Master Service Contract Update
26. McClellan Restoration Advisory Board Meeting on December 1, 2009
27. Regional Coalition for Retaining Lobbying Services
28. Legislative Update
29. Miscellaneous District Issues – General Manager’s Report

General Counsel’s Report

A confidential written report has been provided.

Committee Reports

30. a. Facilities and Operations Committee (Director Hanson) – No written report
- b. Finance and Audit Committee (Director Schild) – No written report

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

31. a. Regional Water Authority (Director Fellenz)
Agenda from January 14, 2010 meeting.

Regional Water Authority Executive Committee (General Manager Roscoe) – No written report
- b. Sacramento Groundwater Authority (Director Schild) – No written report
- c. Water Forum Successor Effort (General Manager Roscoe)
Agenda from January 14, 2010 meeting.
- d. San Juan Water District Executive Committee (Assistant General Manager Formosa) – No written report

- e. Other Reports

Miscellaneous Correspondence and General Information

- 32. Correspondence received by the District
- 33. General Information

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 34. a. Conference with Legal Counsel – Existing Litigation
Government Code sections 54954.5(c) and 54956.9(a). Butte Environmental Council, et al. v. California Department of Water Resources, et al.
- b. Conference with Legal Counsel – Existing Litigation
Government Code sections 54954.5(c) and 54956.9(a). Sacramento Suburban Water District v. Bank of America, N.A., et al.
- c. Conference with Legal Counsel - Anticipated Litigation
Government Code sections 54954.5(c) and 54956.9(c);
Consideration of initiation of litigation involving one case.

Return to Open Session

A report will be made on any action taken in closed session.

Adjournment

Upcoming Meetings

Monday, February 22, 2010 at 6:30 p.m., Regular Board Meeting

Monday, March 15, 2010 at 6:30 p.m., Regular Board Meeting

SSWD Regular Board Meeting Agenda

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Monday, April 19, 2010 at 6:30 p.m., Regular Board Meeting

I certify that the foregoing agenda for the January 25, 2010 meeting of the Sacramento Suburban Water District Board of Directors was posted by January 21, 2010 at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was made available to the public during normal business hours.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District