

Agenda
Sacramento Suburban Water District
Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, February 22, 2010
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the January 19, 2010 Special Board Meeting
Recommendation: Approve the subject minutes.
2. Minutes of the January 25, 2010 Regular Board Meeting
Recommendation: Approve the subject minutes.
3. Resolution No. 10-06 Calling the November 2, 2010 District Election, Requesting Consolidation of Elections and Designating Payment for Publication of Statements of Qualifications
Recommendation: Adopt subject resolution that calls for the election of three District directors.

Items for Discussion and Action

4. Sacramento Groundwater Authority Groundwater Accounting Framework Presentation
John Woodling, Sacramento Groundwater Authority, will present information on the proposed groundwater accounting framework.
5. Resolution No. 10-07 Approving the 2010-2011 Water Year Warren Act Contract Between the District and the United States Bureau of Reclamation
Adopt the subject resolution to enter into a contract with the Bureau of Reclamation.
6. Agreement for Water Service Improvements with County of Sacramento for Forcum and Bell Avenue Roadway Improvements Project – McClellan Park
Consider approving an agreement with the County of Sacramento for the subject project.
7. Disposing of Surplus District Real Property, Vehicles and Large Equipment and Other Personal Property Policy (PL - Adm 003) Review
Consider updates to the subject policy.
8. Electronic Mail Management and Retention Policy (PL - IT 003) Review
Consider updates to the subject policy.
9. Information Technology/Disaster Recovery Policy (PL - IT 004) Review
Consider updates to the subject policy.
10. Fixed Asset Policy (PL - Fin 002) Review
Consider updates to the subject policy.

Information Items

Treasurer's Report

11. Financial Report
 - a. Draft Financial Statements – December 2009
 - b. Investments Outstanding and Activity – January 2010
 - c. Cash Expenditures – January 2010
 - d. Credit Card Expenditures – January 2010
 - e. Directors Compensation and Expense Accounting – Through January 2010
 - f. Hedging Report – Yield to Rates – December 2004 through January 2010
 - g. Market Report Yields – August 2005 through December 2009
 - h. Draft Information Required by Bond Agreement
12. Analysis of District Banking Functions

General Manager's Report

13. District Activity Reports
 - a. Water Operations and Exception Report
 - b. Customer Service Report
 - c. Water Conservation and Regional Water Efficiency Program Report
 - d. Community Outreach Report
14. Fixed Network Meter Reading
15. Meter Retrofit Project, Phase 1 and 2
16. 2010 Urban Water Management Plan Consultant Selection
17. ACWA/JPIA Liability, Property, and Workers' Compensation Risk Assessment
18. ACWA/JPIA Best Practices Committee
19. Request for Concurring in Nomination Resolution for ACWA/JPIA Vice President

20. 2010 Water Transfers
21. Legislative Update
22. Miscellaneous District Issues – General Manager’s Report

General Counsel’s Report

A confidential written report was provided to the Directors.

Committee Reports

23. a. Facilities and Operations Committee (Director Hanson)
Oral report from February 10, 2010 meeting.
- b. Finance and Audit Committee (Director Schild)
Written report from February 4, 2010 meeting
- c. Ad Hoc Conjunctive Use Planning Committee (Director Schild) – No written report

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

24. a. Regional Water Authority (Director Fellenz) – No written report

Regional Water Authority Executive Committee (General Manager Roscoe)
Agenda from January 27, 2010 meeting.
- b. Sacramento Groundwater Authority (Director Schild)
Agenda from February 11, 2010 meeting.
- c. Water Forum Successor Effort (General Manager Roscoe) – No written report
- d. San Juan Water District Executive Committee (Assistant General Manager Formosa)
Agenda from January 26, 2010 meeting.
- e. Sacramento River Water Reliability Study (General Manager Roscoe) – No written report
- f. Other Reports

Miscellaneous Correspondence and General Information

- 25. Correspondence received by the District
- 26. General Information

Director's Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

None.

Adjournment

Upcoming Meetings

Monday, March 8, 2010 at 6:00 p.m., Board Planning Workshop

Monday, March 15, 2010 at 6:30 p.m., Regular Board Meeting

Monday, April 19, 2010 at 6:30 p.m., Regular Board Meeting

I certify that the foregoing agenda for the February 22, 2010 meeting of the Sacramento Suburban Water District Board of Directors was posted by February 18, 2010 at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was made available to the public during normal business hours.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District