

Agenda

Sacramento Suburban Water District Regular Board Meeting

3701 Marconi Avenue, Suite 100
Sacramento, California 95821

Monday, June 15, 2009
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Call to Order

Roll Call

Announcements

Public Comment

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the May 18, 2009 Regular Board Meeting
Recommendation: Approve the subject minutes.
2. Reimbursement Claim - 1804 Venus Drive
Recommendation: Deny the subject claim.
3. Resolution No. 09-11 Accepting a Quitclaim Deed for the Real Property Containing the McClellan Water Facilities Located Within the Capehart Housing Area
Recommendation: Adopt the subject resolution to accept transfer of well site property.

Items for Discussion and Action

4. Water Conservation Plan: Water Forum Purveyor Specific Agreement
Consider an update of SSWD's water conservation component which substitutes the California Urban Water Conservation Council's BMPs program in the agreement.
5. Resolution No. 09-12 Support the Right to Vote of the Citizens of the Sacramento Suburban Water District Service Area
Consider the subject resolution to support the rights of the citizens within the District to vote on any question of annexation or consolidation.
6. Resolution No. 09-13 Placing in Nomination Robert S. Roscoe as a Member of the Association of California Water Agencies Region 4 Board Member and Vice Chair
Consider the subject resolution to nominate SSWD General Manager Robert Roscoe to the ACWA Regional 4 Board and for Vice Chair.
7. Use of District Letterhead and Business Cards Policy
Consider a new policy outlining Directors' use of District letterhead and business cards.
8. Catastrophic Leave Policy (PL - HR 008) Review
Consider changes to the subject policy.
9. Employee Recruitment and Hiring Policy (PL - HR 009) Review
Consider changes to the subject policy.
10. Purchasing Card Policy (PL - Fin 006) Review
Consider changes to the subject policy.

Information Items

Treasurer's Report

11. Financial Markets Update
12. Refinancing District Debt Status
13. Financial Report
 - a. Draft Financial Statements – May and April 2009
 - b. Investments Outstanding – May and April 2009
 - c. Cash Expenditures – May 2009
 - d. Credit Card Expenditures – May 2009
 - e. Directors Compensation and Expense Accounting – Through May 2009
 - f. Investment Portfolios Yield Compared to LAIF Yield – Through May 2009
 - g. Hedging Report – Yield to Rates – December 2004 through May 2009
 - h. Market Report Yields – September 2005 through May 2009

General Manager’s Report

14. District Activity Reports
 - a. Water Operations and Exception Report
 - b. Customer Service Report
 - c. Regional Water Efficiency Program Report
 - d. Human Resources Report
 - e. Community Outreach Report
15. DST Output Service Contract Amendment
16. Nationwide Auction – Small Claims Court Results
17. Service Lateral Abandonment – McClellan Business Park, Building 354
18. Groundwater Elevations Report

19. Property Investigation for Facility Consolidation
20. Engineering Design Master Service Contract
21. Easement Acquisition Consulting Agreement
22. Quitclaim Deed for 5560 Palm Avenue
23. McClellan Restoration Advisory Board Meeting
24. Drought Water Bank Update
25. Legislative Update
26. Miscellaneous District Issues – General Manager’s Report

General Counsel’s Report

Committee Reports

27. a. Facilities and Operations Committee (Director Hanson)
Written report from May 27, 2009 meeting.
- b. Finance and Audit Committee (Director Schild)
No written report.
- c. Ad Hoc Conjunctive Use Planning Committee (Director Schild) – No written report.
- d. Ad Hoc CalPERS Committee (Director Schild) – No written report.
- e. Ad Hoc Water Master Plan Committee (Director Fellenz) – No written report.
- f. General Manger Performance Review Committee (Director Schild)
Oral report from May 27, 2009 meeting.

Director’s Reports (Per AB 1234, Directors will report on their meeting activities)

28. a. Regional Water Authority (Director Fellenz) – No written report

Regional Water Authority Executive Committee (General Manager Roscoe) – No written report.

- b. Sacramento Groundwater Authority (Director Schild)
Agenda from June 11, 2009 meeting.
- c. Water Forum Successor Effort (General Manager Roscoe) – No written report
- d. San Juan Water District Executive Committee (Assistant General Manager Formosa) – No written report
- e. Sacramento River Water Reliability Study (General Manager Roscoe) – No written report
- f. Other Reports

Miscellaneous Correspondence and General Information

- 29. Correspondence received by the District
- 30. General Information

Director’s Comments/Staff Statements and Requests

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

Closed Session (Closed Session Items are not opened to the public)

- 31. a. Conference with Legal Counsel – Existing Litigation
Government Code sections 54954.5(c) and 54956.9(a); Sacramento Suburban Water District v. California Public Employees Retirement System.
- b. Conference with Legal Counsel – Existing Litigation
Government Code sections 54954.5(c) and 54956.9(a).
Butte Environmental Council, et al. v. California Department of Water Resources, et al.

Adjournment

Upcoming Meetings

SSWD Regular Board Meeting Agenda

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Monday, July 20, 2009 at 6:30 p.m., Regular Board Meeting

Monday, August 17, 2009 at 6:30 p.m., Regular Board Meeting

Monday, September 21, 2009 at 6:30 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the June 15, 2009 meeting of the Sacramento Suburban Water District Board of Directors was posted by June 11, 2009 at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was made available to the public during normal business hours.

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District