

# **Agenda**

## **Sacramento Suburban Water District Regular Board Meeting**

3701 Marconi Avenue, Suite 100  
Sacramento, California 95821

Monday, October 19, 2009  
6:30 p.m.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Persons who wish to comment on either agenda or non-agenda items should fill out a Comment Card and give it to the General Manager. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits (3 minutes).

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Sacramento Suburban Water District Human Resources at 679.3972. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **Call to Order**

### **Roll Call**

### **Announcements**

### **Public Comment**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to 3 minutes.

### **Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Minutes of the September 21, 2009 Regular Board Meeting  
*Recommendation: Approve the subject minutes.*
2. Resolution No. 09-17 Accept Grant Deed for 2801 Maison Way  
*Recommendation: Adopt the subject resolution to receive a grant deed for the subject site.*
3. Resolution No. 09-18 Accept Grant Deed for 2811 Maison Way  
*Recommendation: Adopt the subject resolution to receive a grant deed for the subject site.*
4. Resolution No. 09-19 Accept Grant Deed for 2817 Maison Way  
*Recommendation: Adopt the subject resolution to receive a grant deed for the subject site.*

#### **Items for Discussion and Action**

5. MJD Engineering Back Charge Claim – Storm Drain Issue  
*Consider denying the subject claim.*
6. MJD Engineering Back Charge Claim – Fire Hydrant Issue  
*Consider denying the subject claim.*
7. 2009 Compensation Study Update  
*Consider accepting the updates to the 2009 compensation study.*
8. Employee Policy and Procedures Manual (PL - HR 001) Updates  
*Consider accepting updates to the District's employee manual.*
9. Federal Recovery Act Grant  
*Consider approving the metering sequence for Area 13A in the 2007 Water Meter Retrofit Plan to align with the Federal Recovery Act Grant.*
10. Facilities Consolidation and Potential Property Acquisition  
*Consider 4600 Auburn Boulevard as a site for consolidating District facilities.*
11. Grant Funding for North Service Area (NSA) Fluoridation Facilities  
*Consider submitting a grant funding application for water fluoridation equipment and facilities in the NSA.*
12. Selection of Outside Auditing Firm for 2009 Audit  
*Consider selection of the auditing firm for the 2009 District audit.*

13. Operations and Maintenance Budget (O&M) to Capital Improvement Program Budget (CIP) Reallocation  
*Consider a transfer of funds from the O&M Budget to the CIP Budget.*

## **Information Items**

### **Treasurer's Report**

14. Financial Markets Quarterly Report
15. Year-to-Date Interest Expense Quarterly Report
16. Financial Report
  - a. Financial Statements – September 2009
  - b. Investments Outstanding and Activity – September 2009
  - c. Cash Expenditures –September 2009
  - d. Credit Card Expenditures –September 2009
  - e. Directors Compensation and Expense Accounting – Through September 2009
  - f. Hedging Report – Yield to Rates – December 2004 through September 2009
  - g. Market Report Yields – August 2005 through August 2009
  - h. Information Required by Bond Agreement
17. Operating Capital Budget (OCB) Reallocation
18. Calendar Year 2010 Budget

### **General Manager's Report**

19. District Activity Reports
  - a. Water Operations and Exception Report
  - b. Customer Service Report
  - c. Water Conservation and Regional Water Efficiency Program Report

- d. Human Resources Report
- e. Community Outreach Report
- 20. CIP Projects Quarterly Report
- 21. Preventative Maintenance Quarterly Report
- 22. Meter Pilot Program Quarterly Report
- 23. ACWA Regions Election Results
- 24. Delta Legislative Package
- 25. Drought Water Bank Update
- 26. Legislative Update
- 27. Miscellaneous District Issues – General Manager’s Report

### **General Counsel’s Report**

### **Committee Reports**

- 28. a. Facilities and Operations Committee (Director Decio)  
Written report from October 1, 2009 meeting.
- b. Finance and Audit Committee (Director Schild)  
Written reports from September 30 and October 6, 2009 meetings.
- c. Ad Hoc Conjunctive Use Planning Committee (Director Schild) – No written report
- d. Ad Hoc CalPERS Committee (Director Schild) – No written report
- e. General Manger Performance Review Committee (Director Schild) – No written report

### **Director’s Reports (Per AB 1234, Directors will report on their meeting activities)**

- 29. a. Regional Water Authority (Director Fellenz) – No written report

Regional Water Authority Executive Committee (General Manager Roscoe) – No written report.

- b. Sacramento Groundwater Authority (Director Schild)  
Agenda from October 8, 2009 meeting.
- c. Water Forum Successor Effort (General Manager Roscoe)  
Agenda from October 8, 2009 meeting.
- d. San Juan Water District Executive Committee (Assistant General Manager Formosa)  
Agenda from September 22, 2009 meeting.
- e. Sacramento River Water Reliability Study (General Manager Roscoe) – No written report
- f. Other Reports  
Agenda from October 14, 2009 Water Caucus meeting.

### **Miscellaneous Correspondence and General Information**

- 30. Correspondence received by the District
- 31. General Information

### **Director's Comments/Staff Statements and Requests**

The Board and District staff may ask questions for clarification, and make brief announcements and comments, and Board members may request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.

### **Closed Session (Closed Session Items are not opened to the public)**

- 32. a. Conference with Legal Counsel – Existing Litigation  
Government Code sections 54954.5(c) and 54956.9(a)  
Butte Environmental Council, et al. v. California Department of Water Resources, et al.
- b. Conference with Legal Counsel – Anticipated Litigation  
Government Code sections 54954.5(c) and 54956.9(c);  
Consideration of initiation of litigation involving two cases.

- c. Public employee performance evaluation involving the General Manager under Government Code section 54954.5(e) and 54957. Conference with Board negotiating committee (including Directors Schild and Decio) involving the General Manager under Government Code sections 54954.5(f) and 54957.6.

**Return to Open Session**

A report will be made on any action taken in closed session.

**Item for Discussion and Action**

- 33. General Manager Employee Agreement  
*Consider amending the General Manager's employee agreement.*

**Adjournment**

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**Upcoming Meetings**

Monday, November 16, 2009 at 6:30 p.m., Regular Board Meeting

Monday, December 21, 2009 at 6:30 p.m., Regular Board Meeting

Monday, January 25, 2010 at 6:30 p.m., Regular Board Meeting

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I certify that the foregoing agenda for the October 19, 2009 meeting of the Sacramento Suburban Water District Board of Directors was posted by October 15, 2009 at the Sacramento Suburban Water District office, 3701 Marconi Avenue, Suite 100, Sacramento, California, and was made available to the public during normal business hours.

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Robert S. Roscoe  
General Manager/Secretary  
Sacramento Suburban Water District