



Agenda Item: 7

Date: January 14, 2010

Subject: Resolution No. 10-05 Concurring in Nomination to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority ("ACWA/JPIA")

Staff Contact: Jan Gentry, Assistant to the General Manager

Recommended Board Action:

1. Adopt Resolution No. 10-05 Concurring in Nomination to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority ("ACWA/JPIA").
2. Provide staff with direction on recommendations for the ACWA/JPIA Offices of President and Vice President.

Discussion:

ACWA/JPIA is holding an Executive Committee election during the Board of Directors' meeting scheduled for May 3, 2010 at the Spring Conference in Monterey, California. This election is to fill two Executive Committee positions and the Office of Vice President, each for a three-year term, and one Executive Committee member position for the remainder of its term, one year.

The incumbents for the Executive Committee member positions are:

Merle Aleshire, Valley Center Municipal Water District
Joe Dion, Citrus Heights Water District
Melody McDonald, San Bernardino Valley Water Conservation District

The election will also fill the office of President for the remainder of its term (one year) and the office of Vice President for a three-year term. The incumbent for the Office of Vice President is Joan Finnegan, Municipal Water District of Orange County.

Candidates must be directors of the JPIA member agency that they represent and be appointed by that member agency to be on the JPIA's Board of Directors. In addition, the candidate's JPIA member agency must participate in all three JPIA programs: liability, property and workers' compensation.

Candidates must receive concurring resolutions from five other JPIA members. JPIA members may concur in the nomination of as many candidates as they wish. Submission of concurring resolutions must be received by the JPIA office by Friday, March 9, 2010.

In February 2007 the Board of Directors adopted Resolution No. 07-05 concurring in nomination to the Executive Committee Director Joseph M. Dion of Citrus Heights Water District. The District received a letter from Citrus Heights Water District (CHWD) General Manager Bob Churchill requesting SSWD support CHWD Director Dion to continue serving on the JPIA Executive Committee. His letter and supporting documents are included with this report.

Staff is recommending the Board adopt a resolution concurring in nomination to the Executive Committee Joseph M. Dion of Citrus Heights Water District.

Fiscal Impact:

None.

Strategic Plan Alignment:

Leadership – 5.D. Interact with the community in a positive and progressive manner for the mutual benefit of the area (service groups, adjacent water purveyors, county/city/local government).

By voting, the District is actively participating and advancing the District's position by support of a candidate.

RESOLUTION NO. 10-05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SACRAMENTO SUBURBAN WATER DISTRICT
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE OF THE
ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY (“ACWA/JPIA”)**

WHEREAS, this district is a member district of the ACWA/JPIA;

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA’s Executive Committee, five member districts must concur with the nominating district; and

WHEREAS, another ACWA/JPIA member district, the Citrus Heights Water District has request that this district concur in its nomination of its member of the ACWA/JPIA Board of Directors to the Executive Committee of the ACWA/JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Sacramento Suburban Water District that this district concur with the nomination of Joseph M. Dion of Citrus Heights Water District to the Executive Committee of the ACWA/JPIA.

BE IT FUTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at 5620 Birdcage Street, Suite 200, Citrus Heights, California 95610-7632, forthwith.

PASSED AND ADOPTED by the Board of Directors of the Sacramento Suburban Water District on this 25th day of January 2010 by the following vote:

AYES:
NOES:
ABSENT:

By: _____
Thomas C. Fellenz
President, Board of Directors
Sacramento Suburban Water District

I hereby certify that the foregoing resolution was duly and regularly adopted and passed by the Board of Directors of Sacramento Suburban Water District at a regular meeting hereof held on the 25th day of January 2010.

(SEAL)

By:

Robert S. Roscoe
General Manager/Secretary
Sacramento Suburban Water District



ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS
INSURANCE AUTHORITY

5620 Birdcage Street, Ste 200, Citrus Heights, CA 95610-7632

e-letter

To: JPIA Directors, Alternates, and Others
From: Sylvia Robinson, Publications & Web Editor
Date: January 4, 2010
Subject: 2010 Executive Committee Election Notice

Notice is hereby given that there will be an Executive Committee election during the JPIA's Board of Directors' meeting to be held on May 3, 2010, at the spring conference in Monterey, California.

This election will fill two Executive Committee member positions, each for a three-year term, and one Executive Committee member position for the remainder of its term, one year. The incumbents are Merle Aleshire of Valley Center Municipal Water District, Joe Dion of Citrus Heights Water District, and Melody McDonald of San Bernardino Valley Water Conservation District.

The election will also fill the office of President for the remainder of its term (one year) and the office of Vice President for a three-year term. The incumbent Vice President is Joan Finnegan of Municipal Water District of Orange County.

Candidates for the election must be elected or appointed directors of the JPIA member that they represent and must have been appointed by that member to be on the JPIA's Board of Directors. Further, candidates for the election must also be representatives of JPIA members that participate in all three of the pooled Programs: Liability, Property, and Workers' Compensation.

The candidates must also each receive concurring in nomination resolutions from **five** other JPIA members. However, JPIA members may **concur** in the nomination of as many candidates as they wish. When asking other JPIA members to concur in a nomination, it would be helpful to them to include some information about the Director and his/her background.

The submission of the nominating resolution, the five concurring in nomination resolutions, and the candidate's statement of qualifications is the sole responsibility of the nominating member. These nominations must reach the JPIA office at 5620 Birdcage Street, Suite 200, Citrus Heights, CA 95610 by the close of the business day (4:30 pm) on **Friday, March 19, 2010**.

Final notice of the qualified candidates will be included as part of the Board of Directors' meeting packet, which will be mailed on or before April 19, 2010, to those who request a meeting packet.

The nominating procedures and copies of the nominating and concurring in nomination resolutions can be found on the JPIA's web site at <http://www.acwajpia.com/CurrentNews.aspx> or at <http://www.acwajpia.com/CmExecutive.aspx>.

ACWA Joint Powers Insurance Authority Nomination Procedures

Approximately 120 Days Before Election (January 4, 2010)

All ACWA/JPIA Directors and Member Districts are to be notified of:

- A) Date and place of Election;
- B) Officer and Executive Committee positions, and term of office to be filled by Election;
- C) Incumbent office holders; and
- D) Nomination Procedures.

120 to 45 Days Before Election (January 4 – March 19, 2010)

- A) A district may place into nomination its member of the Board of Directors of ACWA/JPIA with the concurrence of five districts then members of the ACWA/JPIA, in addition to the nominating district.
- B) Sample nominating resolutions are available from the ACWA/JPIA.
- C) The **district is solely responsible** for timely submission of the nominating resolution and the five additional concurring in nomination resolutions of its candidate for office.

45 Days Before Election (March 19, 2010)

- A) Deadline and location for receiving the nominating and concurring in nomination resolutions in the ACWA/JPIA office:

Friday, March 19, 2010, at 4:30 p.m.

Sylvia Robinson, Publications & Web Editor
ACWA/Joint Powers Insurance Authority
5620 Birdcage Street, Suite 200, Citrus Heights, CA 95610-7632
Fax: (916) 965-6847
E-mail: srobinson@acwajpia.com

- B) Candidates' statement of qualifications must be submitted, if desired, with the nominating resolutions. The statement of qualifications must be submitted on one side of an 8½ x 11" sheet of paper suitable for reproduction and distribution to all districts.

14 Days Before Election (April 19, 2010)

Final notice of the upcoming election of Officers and Executive Committee members will be included as part of the Board of Directors' meeting packet. Final notice shall include:

- A) Date, Time, and Place of Election;
- B) Name and District of all qualified candidates;
- C) Candidate's statement of qualifications (if received); and
- D) Election Procedures and Rules.

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE

(NAME OF MEMBER DISTRICT)

CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE

OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")

WHEREAS, this district is a member district of the ACWA/JPIA; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's **Executive Committee**, five member districts must concur with the nominating district, and

WHEREAS, another ACWA/JPIA member district, the (NAME OF NOMINATING DISTRICT) has requested that this district concur in its nomination of its member of the ACWA/JPIA Board of Directors to the **Executive Committee** of the ACWA/JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the (NAME OF MEMBER DISTRICT) that this district concur with the nomination of (NAME OF NOMINEE) of (NAME OF NOMINATING DISTRICT) to the **Executive Committee** of the ACWA/JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at 5620 Birdcage Street, Suite 200, Citrus Heights, California 95610-7632, forthwith.

ADOPTED this (DATE) day of (MONTH), 2010.

(SIGNATURE)
Board President

ATTEST:

(SIGNATURE)
Secretary

MEMORANDUM



**CITRUS
HEIGHTS
WATER
DISTRICT**

To: ACWA-JPIA Member Agencies

From: Bob Churchill

Date: January 14, 2010

**Subject: Concurring Nomination for Joe Dion to ACWA-JPIA
Executive Committee**

The Board of Directors of Citrus Heights Water District has nominated Joe Dion to continue serving on the Executive Committee of the ACWA-JPIA. In order for Mr. Dion's name to be placed on the ballot, a minimum of five ACWA-JPIA member agencies must concur in this nomination.

Your agency's concurrence with Mr. Dion's nomination is requested. Attached is a copy of a sample concurring nomination resolution along with Citrus Heights Water District's nominating resolution.

Thanks for your consideration!

Bob Churchill

CITRUS HEIGHTS WATER DISTRICT
RESOLUTION NO. 03-2010

RESOLUTION OF THE BOARD OF DIRECTORS
NOMINATING ITS ACWA/JPIA BOARD MEMBER JOSEPH M. DION
TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")

WHEREAS, this District is a member district of the ACWA/JPIA that participates in all three of its Programs: Liability, Property and Workers' Compensation; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's Executive Committee, the member district must place into nomination its member of the ACWA/JPIA Board of Directors for such open position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Citrus Heights Water District that its member of the ACWA/JPIA Board of Directors, Joseph M. Dion, be nominated as a candidate for the Executive Committee for the election to be held on May 3, 2010.

BE IT FURTHER RESOLVED that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of five other member districts to effect such nomination.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at 5620 Birdcage Street, Suite 200, Citrus Heights, California 95610-7632, forthwith.

PASSED AND ADOPTED by the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT this 12th day of January 2010, by the following vote, to wit:

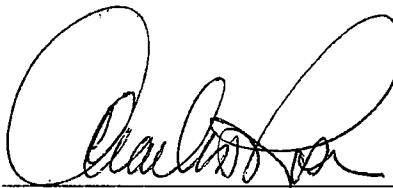
AYES: Directors: Dains, Dion, Rose
NOES: Directors:
ABSTAIN: Directors:
ABSENT: Directors:

SEAL



ATTEST:


ROBERT A. CHURCHILL, Secretary

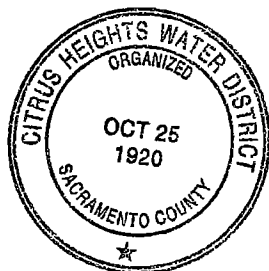


CHARLES T. ROSE, President
Board of Directors
Citrus Heights Water District

CERTIFICATION

I, ROBERT A. CHURCHILL, the duly and regularly appointed Secretary of the CITRUS HEIGHTS WATER DISTRICT, hereby certify that the foregoing Resolution 03-2010 is a true, correct and exact copy of a Resolution of the Board of Directors of the CITRUS HEIGHTS WATER DISTRICT, duly and regularly passed and adopted at a meeting of said Board of Directors at Citrus Heights, California on January 12, 2010, the original of which is on file at the Administrative Office of the Citrus Heights Water District and duly and regularly entered into the official records of proceedings of the Board of Directors of CITRUS HEIGHTS WATER DISTRICT.

SEAL



DATE: January 12, 2010

Robert A. Churchill

ROBERT A. CHURCHILL, Secretary
Citrus Heights Water District