

Simplify Your Life

No more checks to write...

Makes record keeping easy.

No stamps or trips to the post office...

Saves you postage and time.

No delinquent fees to worry about...

Less stress in your day.

If DPS is not for you, other convenient SSWD payment options include:

- On-line at www.sswd.org using a credit/debit card with the Visa or MasterCard logo.
- Call our office at 916.972.7171 and pay with a credit/debit card with the Visa or MasterCard logo.
- Mail a check or money order with your payment coupon.
- Pay in person at the administrative office on Marconi Avenue during business hours.
- A convenient drop box at the administrative office on Marconi Avenue is available 24/7. (No cash please.)



3701 Marconi Ave., Ste. 100
Sacramento, CA 95821

Direct Payment Service



**Save Time
and Money**



www.sswd.org

Here's how it works

Direct Payment Service (DPS) is an easy and convenient way to pay your monthly water bill. Sign up for DPS and your payment will be automatically deducted each month from your checking account even if you are away on business or vacation. Best of all there is no charge by Sacramento Suburban Water District (SSWD) to use this payment option.

It's easy to start DPS

Just complete the following steps:

- 1 Complete the application form, which is also available at www.sswd.org.
- 2 "Void" an original check (deposit slips cannot be accepted).
- 3 Return the completed form and voided check to SSWD.

With DPS you will continue to receive your monthly water bill but your payment will be deducted monthly on the due date shown on your water bill. Please note that the due date may fluctuate a few days depending when the bill is mailed.

Now you can pay the easy way with Direct Payment Service and spend less time with your bills.

Your financial institution will show the appropriate debit on your banking statement. Keep paying your water bill until you see "Bank draft - do not pay" on your statement. Once your water bill reflects this message, the payment deductions will start.

If you believe there is a problem with your bill or you wish to discontinue DPS, please call the Customer Service Team at 916.972.7171 during business hours.

How will you spend your extra time and money?



06/05/08

DPS Authorization Agreement

Please Print

I hereby authorize **Sacramento Suburban Water District** to debit funds from my checking account listed below to pay Sacramento Suburban Water District bills. I understand that these automatic payments may be cancelled if I notify Sacramento Suburban Water District.

Name of your financial institution

Your name as shown on financial statements

Daytime phone

Address where you receive your water service (street, city, state, zip code)

Name as it appears on water district account

Sacramento Suburban Water District customer number

Your signature as shown on financial institution records

Today's date

Please attach an original check marked "void" or a photocopy of a paid check from your checking account and return it with this form to SSWD. Deposit slips cannot be accepted.