

# Minutes

## Sacramento Suburban Water District Facilities and Operations Committee Meeting December 10, 2025

### Location:

3701 Marconi Avenue, Sacramento, CA 95821, and Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting Id #831 2416 4049

### Call to Order

Chair Boatwright called the meeting to order at 3:00 p.m.

### Roll Call

Directors Present: Jay Boatwright and Dave Jones.

Directors Absent: None.

Staff Present: Assistant General Manager Matt Underwood, Jeff Ott, Dana Dean, and Heather Hernandez-Fort.

Public Present: William Eubanks and Azar Vaghefi.

### Announcements

None.

### Public Comment

None.

### Consent Item

#### 1. Draft Minutes of September 30, 2025, Facilities and Operations Committee Meeting

Director Jones moved to approve Item 1; Chair Boatwright seconded. The motion passed by unanimous vote.

AYES:	Boatwright and Jones.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

### Items for Discussion and/or Action

Chair Boatwright requested to begin with Item 3 and conclude with Item 2.

#### 3. Customer Request for Waiver of Water Bills for 5819-21 Enfield Street

Jeff Ott presented the staff report.

Azar Vaghefi stated she had never received a water bill. She noted that tenants lived at the property and that she was unaware of a water bill. She indicated she did not feel that she should be responsible for water used by the tenants.

Director Jones noted that the matter should be handled following the District’s standard procedures. He added that payment options have been offered to her and further noted that unfortunately she was responsible for ensuring utilities are in her name as the owner.

Chair Boatwright stated that waiving the fees could be considered a gift of public funds and recommended the matter be referred to the full Board for a final decision.

Director Jones moved to approve the staff recommendation; Chair Boatwright seconded. The motion passed by unanimous vote.

AYES:	Boatwright and Jones.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:			

2. **District Facility Consolidation Update**

Assistant General Manager Matt Underwood (AGM Underwood) presented the staff report.

Director Jones asked about the urgency of the matter.

AGM Underwood responded that while there was no immediate urgency, the issue was time-sensitive because the Walnut Corporation Yard is at maximum capacity and the subject building was vacant and on the market.

Chair Boatwright commented that he was not enthusiastic about the site due to the cost and recommended hiring a mechanical contractor and roof inspector to provide a simple condition assessment rather than spending \$188,000 for extensive information.

Director Jones stated that the information provided was insufficient, noting he wanted additional details regarding the roof, internal systems, and landscaping needs. He emphasized the importance of further information before taking any action.

Chair Boatwright suggested hiring a smaller contractor for a preliminary property assessment further noting that if certain deficiencies, such as roof issues, were known, they could be factored into cost estimates.

Director Jones stated he was not interested in leasing out a portion of the proposed building just to make it feasible.

AGM Underwood confirmed that the item was on the agenda for the regular Board meeting on Monday, December 15, 2025.

Chair Boatwright noted that a more cost-effective approach could be used and stated the matter should go to the full Board, with the Committee recommending not accepting the proposal for the survey.

Director Jones agreed.

**Adjournment**

Chair Boatwright adjourned the meeting at 3:34 p.m.

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Heather Hernandez-Fort  
Board Secretary  
Sacramento Suburban Water District