

## **Minutes**

### **Sacramento Suburban Water District Regular Board Meeting March 16, 2026**

#### **Location:**

3701 Marconi Avenue, Sacramento, CA 95821, Audio Conference at 1-669-900-6833, and Video Conference using Zoom at Meeting ID #820 7057 2518

#### **Call to Order**

Vice President Jones called the meeting to order at 5:01 p.m.

#### **Pledge of Allegiance**

Vice President Jones led the Pledge of Allegiance.

#### **Roll Call**

Directors Present: Jay Boatwright, Dave Jones, Kevin Thomas, and Robert Wichert.

Directors Absent: Craig Locke.

Staff Present: General Manager Dan York, Jeff Ott, Heather Hernandez-Fort, Howard Moreland, Ben Henderson, Jason Marks, Julie Nemitz, and Mike Simi.

Public Present: Legal Counsel Josh Horowitz, Roy Wilson, and Trish Harrington.

#### **Announcements**

General Manager Dan York (GM York) announced:

- Staff requested to pull Item 7 and bring it back at a later meeting.
- A reminder that the April Special Board meeting is scheduled for April 27, 2026, at 5:00 p.m.
- Assistant General Manager Matt Underwood was not able to attend the meeting due to a family matter.

#### **Public Comment**

None.

#### **Consent Items**

1. **Draft Minutes of February 23, 2026, Regular Board Meeting**
2. **Treasurer's Report**
3. **March 2026 Legislative Update**

4. **Policy Review – Employee Recruitment, Hiring and Promotion Policy (PL – HR 009)**
5. **Policy Review – Reasonable Accommodation and Interactive Process Policy (PL – HR 014)**
6. **Policy Review – Electronic Communications System Management and Retention Policy (PL – IT 003)**

Director Wichert moved to approve the Consent Items; Director Boatwright seconded. The motion passed by unanimous vote.

AYES:	Boatwright, Jones, Thomas, and Wichert.	ABSTAINED:	
NOES:		RECUSED:	
ABSENT:	Locke.		

**Items for Discussion and/or Action**

7. **Upcoming New Policy, Artificial Intelligence Policy (PL – IT 006)**

This item has been pulled.

8. **Kirby’s Pump and Mechanical Purchase Update**

Jeff Ott (Mr. Ott) presented the staff report.

Legal Counsel Josh Horowitz provided additional information on the staff report.

Staff advised the Board that they will bring back further information on this item to a future Board meeting.

9. **Community Engagement on Cross-Connection Control and Backflow Theft**

Ben Henderson (Mr. Henderson) presented the staff report and answered clarifying questions.

Director Wichert suggested making customers aware of available options regarding backflow devices.

Mr. Henderson stated that outreach efforts will be increased to address this.

10. **Mutual Aid and Assistance Activation with Citrus Heights Water District**

Mike Simi (Mr. Simi) presented the staff report.

Director Wichert inquired whether the General Manager of the Citrus Heights Water District was aware of the mutual aid assistance and requested to ensure he was informed of it.

Director Thomas commented that the 16-minute turnaround time was impressive.

## **General Manager's Report**

### **11. General Manager's Report**

GM York presented the staff report.

#### *a. General Manager Goals Update*

GM York presented the staff report.

## **Del Paso Manor Service Area**

### **12. Del Paso Manor Service Area Updates**

Mr. Ott presented the staff report.

Director Wichert suggested obtaining the permits now, prior to securing funding, emphasizing the need to pursue the fastest way to complete the project.

#### *a. Grant Funding*

A written report was provided.

#### *b. Main Replacement Design Update*

A written report was provided.

#### *c. Preventive Maintenance*

A written report was provided.

#### *d. Water Meter Update*

A written report was provided.

## **Department/Staff Reports**

### **13. Financial Report**

A written report was provided.

#### *a. Financial Statement Highlights*

A written report was provided.

#### *b. Budgets*

A written report was provided.

### **14. Groundwater Well Status Report**

Jason Marks (Mr. Marks) presented the staff report.

### **15. Operations and Customer Service Report**

Mr. Simi presented the staff report.

## **Information Items**

16. **Leak at Poker Lane Well Site**  
Mr. Marks presented the staff report.
17. **Major Capital Improvement Program Projects**  
Mr. Marks presented the staff report.
18. **Upcoming Water Industry Meetings/Conferences**  
A written report was provided.
19. **Upcoming Policy Review**  
A written report was provided.
  - a. Disconnection of Residential Water Service Policy (PL – CS 001)

## **Committee Reports**

20.
  - a. Urban Water Management Plan Ad Hoc Committee (Director Wichert)  
The Agendas from the February 18, and March 9, 2026, meetings were provided.
  - b. Capital Improvement Program Ad Hoc Committee (Director Boatwright)  
The Agenda from the February 26, 2026, meeting was provided.
  - c. Audit Committee Meeting (Director Thomas)  
The Agenda from the March 3, 2026, meeting was provided.

## **Director's Reports (Per AB 1234, Directors will report on their meeting activities)**

21.
  - a. Regional Water Authority (Director Wichert)  
None.
  - b. Sacramento Groundwater Authority (Director Boatwright)  
None.
  - c. Director Reports – AB 1234

Director Wichert provided an oral report of the Urban Water Management Plan (UWMP) meeting he attended on February 18, 2026; the meeting he had with Ron Greenwood on February 3, 2026; the Water Caucus meeting he attended on February 4, 2026; the Watt/Elkhorn Reservoir visit he attended on February 6, 2026; the meetings he had with the General Manager on February 12, and 20, 2026; the Regional Water Authority (RWA) Executive Committee meeting he attended on February 17, 2026; the Water Forum meeting he attended on February 19, 2026; and the Capital Improvement Program meeting he attended on February 26, 2026.

Director Thomas provided an oral report of the Water Forum meeting he attended on February 4, 2026; The ECOS meeting he attended on February 10, 2026; the Sacramento Groundwater Authority meeting he attended on February 12, 2026; the RWA Executive Committee meeting he attended on February 17, 2026; the UWMP meeting he attended on February 18, 2026; and the Agenda Review meeting he had with the General Manager on February 20, 2026.

Director Jones provided an oral report of the Agenda Review meetings he had with the General Manager on January 20, and February 20, 2026.

**Director's Comments/Staff Statements and Requests**

None.

**Adjournment**

Vice President Jones adjourned the meeting at 5:56 p.m.

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Heather Hernandez-Fort  
Board Secretary  
Sacramento Suburban Water District